The Ferrysburg City Council will conduct its business via Zoom to mitigate the spread of COVID-19. Members of the public are welcome and encouraged to participate in this meeting. Members of the public are not required to register or otherwise provide information to attend. Please utilize the mute function on your phone while on a conference call, when appropriate. Mayor Hopp will run the virtual meeting like a regular meeting. There will be opportunities at the beginning and end of the meeting for public comment.

FERRYSBURG CITY COUNCIL MEETING

AGENDA

MONDAY, MAY 3, 2021
7:00 P.M

FERRYSBURG CITY HALL
17520 RIDGE AVENUE, FERRYSBURG, MI 49409

1. Call to Order: Mayor Hopp

2. Roll Call: Hopp, DeWitt, O'Donnell, Carlson, Blease, Montgomery, Sias

3. Moment of Silence

4. Pledge of Allegiance

5. Public Comments:

This time on the agenda is for any citizen to direct brief comments or questions to the City Council. Time for public comments will be given when an agenda item is discussed. If you have a comment or question, please raise your hand to be recognized by the Mayor, and after being recognized by the Mayor, please give your name, and address for the record, and proceed with your comment or question. Please limit your comments to three (3) minutes.
6. Consideration for Approval of Consent Agenda:
   a. Approve the April 19, 2021, City Council meeting minutes as printed.

7. New Business:
   a. Presentation: Lauren Hoover, Nixle.
   b. Discussion, and to take action if appropriate, to remove from the table to approve establishing a task force, hire a professional firm, etc., to develop a Visionary Development of a downtown area/under-utilized properties.
   c. Discussion, and to take action if appropriate, to approve establishing a task force, hire a professional firm, etc., to develop a Visionary Development of a downtown area/under-utilized properties.
   d. Discussion, and to take action if appropriate, to approve a quote from Asphalt Paving, Inc., for $264,430 to repave Carmen Drive, patch work on Cherokee Drive and Cove Avenue, repair the asphalt pad in front of the DPW Salt Barn, and to pave the parking area at Sunnyside Park.
   e. Discussion, and to take action if appropriate, to approve a recommendation from the Recreation Commission to approve a proposal from PM Blough, Inc., for $2,400 to assist with a grant application for Fire Barn Park.
   f. Discussion, and to take action if appropriate, to schedule a work session as a regular agenda item on May 17.

8. Public Comments:

9. Reports: City Manager
   City Council Members
   Mayor

10. Adjournment
CITY OF FERRYSBURG  
CITY COUNCIL MINUTES  
APRIL 19, 2021

The Ferrysburg City Council conducted its business via ZOOM to mitigate the spread of COVID-19. Mayor Hopp ran the virtual meeting like a regular meeting.

The meeting was called to order by Mayor Hopp at 7:00 p.m. via ZOOM. A Moment of Silence was observed. Mayor Hopp led those present in the pledge of allegiance.

Council Members Present via ZOOM: Rebecca Hopp, Tim O’Donnell, Mike DeWitt, William Montgomery, Richard Carlson, Scott Blease, Jerry Sias all indicating attending from the City of Ferrysburg, Ottawa County, Michigan.

Also present: City Manager Bessinger, City Clerk Wierenga, and one citizen (via ZOOM).

21-064 Moved by Council Member Blease, seconded by Council Member DeWitt, to approve the April 5, 2021, City Council meeting minutes as printed. The motion passed unanimously via roll call vote.

21-065 Moved by Council Member DeWitt, seconded by Council Member O’Donnell, to adopt Ordinance, No. 316, to amend the City Code by amending Chapter 154, Zoning, to amend Section 2.20, Section 3.90, Section 3.290, Section 4.60, Section 5.20, Section 5.110, Section 7.20, and Section 7.40, to update regulations concerning mobile food units, fences, temporary uses, special land use permit validity, change of use, site plan amendments, sign definitions, and nonconforming signs. The motion passed unanimously via roll call vote.

21-066 Moved by Council Member O’Donnell, seconded by Council Member Blease, to approve a proposal from Shoreline Metal Fabricators, Inc., for $5,450 to repair the ceiling at the Fire Station. The motion passed unanimously via roll call vote.

21-067 Moved by Council Member DeWitt, seconded by Council Member O’Donnell, to approve the City of Ferrysburg Board and Commission Policy Booklet. The motion passed unanimously via roll call vote.

21-068 Moved by Council Member O’Donnell, seconded by Council Member DeWitt, to table establishing a task force, hire a professional firm, etc., to develop a Visionary Development of a downtown area/under-utilized properties. The motion passed unanimously via roll call vote.

21-069 City Council Members discussed communication platforms. Consensus of City Council Members was to explore the Everbridge/Nixle platform and possibly a presentation from Nixle.
21-070 City Council Members discussed the 2021-2022 Proposed City Budget.

The City Manager, the City Council Members, and the Mayor reported on several current items.

The meeting was adjourned at 7:46 p.m.

Respectfully submitted,

__________________________    __________________________
Rebecca Hopp                        Debbie Wierenga
Mayor                               City Clerk
Hi Craig! This is a very common scenario. If there is overlap with the area north, as long as they don’t also use Nixle, it shouldn’t be a problem. Remember, the zip code targeting is all opt-in based, so the residents will have to text their zip code to 888-777 (presumably with the knowledge that Ferrysburg uses Nixle). If they have texted 49456 to 888-777 expecting to hear from Ferrysburg, they will receive your targeted alerts when you sent them to the ‘Nixle Wire.’ If the area north also uses Nixle, for example, that’s also okay. You can use a Key Word (FERRYSBURG) instead of zip code, and you’ll be able to target your residents that way with no confusion between the two agencies/communities.

The key to understanding this is, you’re not exactly targeting whoever is IN that zip code, you’re targeting whoever has OPTED-IN to that zip code. For example, if a family member of a resident of yours wants to receive these alerts, all they would have to do is text the zip code and opt-in.

With Nixle 360, the geo-targeting capability is more robust because you are able to draw a polygon shape around the map and target specific physical addresses.

I hope this provides some clarification.

Warmly, Lauren

Below is a map with the City of Ferrysburg circled in red. Most of the residents in the City have a 49456 Zip Code. The land to the north and east of Ferrysburg have the same Zip Code. Will Ferrysburg be able target Ferrysburg residents using Nixle Engage?
April 12, 2021

TO: Mayor and City Council Members

FROM: Craig Bessinger, City Manager

RE: Communication Platforms

At the March 1 meeting, City Council discussed three (3) communication platforms:

- My City Pocket ($349/year)
- Everbridge/Nixle ($2,600/year, one-time $300 setup fee)
- See Click Fix ($400/month, (2019 quote)).

City Council requested staff to list how the communication platforms could be utilized. Below are some topics:

- Events, e.g., 4th of July, Monster Bash, Carol Sing.
- Street Closures.
- Water/Sewer Main incidents.
- Below is from the Nixle website.

USE CASES

When seconds matter, notify citizens over multiple communication paths, including voice, sms, email and social media.
Nixle proactively manages incident communications before, during and after an event to keep residents safe and informed.

Emergency Alerts
Immediately notify residents during emergency incidents including:
- Severe Weather
- Natural Disaster
- Active Shooters
- Terrorist Acts

Community Engagement
Inform or seek assistance from the public about relevant community incidents including:
- Finding Missing Persons
- Send Severe Traffic or Road Closures Alerts
- Provide Public Safety Information at Events (i.e. Fairs, Parades, etc.)
- Sharing Criminal Activity

c: Debbie Wierenga, City Clerk
April 28, 2021

TO: Mayor and City Council Members

FROM: Craig Bessinger, City Manager

RE: Economic Development Task Force (EDTF)

At the April 19 meeting, the discussion on the EDTF was tabled and a request was made to have a Chamber representative attend the next Council meeting.

Elizabeth Butler, Director of Economic Development Strategic Directions, will attend the Monday, May 3 meeting.

c: Debbie Wierenga, City Clerk
April 13, 2021

TO: Mayor and City Council Members

FROM: Craig Bessinger, City Manager

RE: Strategic Plan – Goal #3: Economic Development

In 2004, an Economic Development Task Force (EDTF) was put together to prepare a visionary economic development plan for the City. The EDTF met monthly to develop the plan. In May 2005, City Council accepted the Visionary Plan.

Attached is a copy of the visionary plan and other documents regarding the EDTF. Openings on the EDTF was advertised, however, the only applications received were three (3) Planning Commission Members, three (3) City Council Members, and one (1) resident. City Council appointed members to the committee.

Chamber President Joy Gaasch participated in the EDTF and has agreed to assist the City with this endeavor. Elizabeth Butler, Director of Economic Development Strategic Directions at the Chamber will take the lead.

Minimum funds were used in the creating the Visionary Plan in 2005 and minimal funds are expected to be needed in 2021. This item is on the agenda to get approval to create an Economic Development Task Force and to begin advertising for openings on the EDTF.

c: Debbie Wierenga, City Clerk
May 10, 2005

Economic Development Task Force

Mission Statement: The purpose of the EDTF is to investigate, understand, coordinate and promote community resources which create the environment for sustainable and desirable economic growth and investment. The end result being greater civic pride and a vibrant business community.

The EDTF has met and compiled the following projects for economic development. These projects are not listed in any particular order.

I. Relocate City Hall to act as a catalyst for development.

II. High Grade Property
   A: To encourage development of the property.
      1. Explore extending Maple Street to Ridge Avenue.
      2. Rezone the property to RG2 to match the surrounding properties.

III. Ferrysburg Elementary School
    A: The City ought to consider controlling future development of the Ferrysburg Elementary School property.

IV. Murphy Oil Tank Farm
    A: To encourage development of the property.
       1. Review possible options to have the tanks removed.
       2. Consider developing this property as an industrial park.
       3. Extend Carmen Drive to the west.
    B: Brownfield Redevelopment Authority
       1. Establish a district that encompasses the area: Ridge Avenue to 174th Avenue to North Shore Road to the west 17 section line, south to the City limits, and east to Spring Lake.

V. City Center Improvement District
    A: That Pine Street to Ridge Avenue to 174th Avenue to Third Street to Pine Street have the same design theme.
B: In the City Center Improvement District, consider incentives to encourage development such as reduced setbacks, increase allowable lot coverage and rezoning to allow for broader uses.

C: Extend the Pine Street landscaping and lighting, and install curb and gutter along both sides of West Spring Lake Road from Ridge Avenue to Smith’s Bridge, and install a bike path in place of the sidewalk from Ridge Avenue to Smith’s Bridge.

VI. Zip Code

A: Have the zip code 40409 for the entire City limits.

VII. Intergovernmental Cooperation

A: The City of Ferrysburg ought to work closely with MDOT for future planning of the US-31 Bypass and US-31 Bridge.

B: The City of Ferrysburg ought to work closely with Ottawa County for future planning opportunities with the North Ottawa Dunes.
April 28, 2021

TO: Mayor and City Council Members

FROM: Craig Bessinger, City Manager

RE: Proposed Street Work

Attached are quotes to repave Carmen Drive with a new base, do patch work on Cherokee Drive, and Cove Avenue, pave the parking area at Sunnyside Park, and to replace the pad in front of the Salt Barn.

The street projects are non-budgeted items. Cherokee Drive and Cove Avenue could be completed without a budget amendment as $76,000 was included in the Local Street Fund budget for possible work.

Carmen Drive is considered a Major Street and would require a budget amendment. In the 2020-2021 budget a $140,000 transfer from the Public Improvement Fund to the Major Street Fund was included as the final cost of the North Shore Drive project was unknown when the budget was prepared. The transfer will not be needed for the North Shore Drive project.

At the April MPO meeting, 2021 HIP COVID Funding was discussed. $1,093,118 has been allocated to the Muskegon MPO and at the April meeting, a majority of those present were in favor of all members receiving an equal sum. Depending on who requests funding, Ferrysburg may receive between $68,000 and $80,000. I submitted an application to have the HIP COVID funding be applied to the Dogwood Drive project, thus reducing the City’s contribution to this project by the amount received. This $70,000 to $80,000 the City has earmarked for Dogwood Drive could be applied to the Carmen Street project. Further discussion on how the HIP COVID funds will be distributed will take place at the May MPO meeting, how the funding will be distributed has not been approved.

In the 2020-2021 budget, $7,500 was budgeted for the paving of the parking area at Sunnyside Park and $14,000 was included for the DPW Salt Barn Pad.

The Asphalt Paving, Inc. quote for Carmen Drive is less ($91,100 + $118,560=$209,660) than the Rieth-Riley quote ($174,816 + $104,150.4 = $278,966.40).

The Rieth-Riley quote is less for the Cherokee Drive and Cove Avenue ($15,795 + $9,825=$25,620) than the Asphalt Paving quote ($21,900 + $13,900 = $35,800), however the Rieth-Riley quote is contingent on receiving all 3 projects. Rieth-Riley did not quote the Sunnyside Park parking area or the DPW Salt Barn.
The proposal is to complete these projects without hiring an engineer, the DPW crew will oversee the projects. If questions, an engineer will be contacted.

Staff recommends the proposals from Asphalt Paving, Inc., be approved:

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carmen Drive Base Work</td>
<td>$118,560</td>
</tr>
<tr>
<td>Carmen Drive repaving</td>
<td>$91,100</td>
</tr>
<tr>
<td>Cherokee Drive</td>
<td>$21,900</td>
</tr>
<tr>
<td>Cove Avenue</td>
<td>$13,900</td>
</tr>
<tr>
<td>Sunnyside Park</td>
<td>$4,970</td>
</tr>
<tr>
<td>DPW Salt Barn Pad</td>
<td>$14,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$264,430</strong></td>
</tr>
</tbody>
</table>

Cove Avenue:
Carmen Drive:

c: Debbie Wierenga, City Clerk
    Matt Schindlbeck, Public Services Supervisor
    Mike Olthof, Fire Chief
### Proposal

**ASPHALT PAVING, INC.**

P.O. BOX 4190  
Muskegon, MI 49444  
Phone: (231) 733-1409 (231) 733-4256

<table>
<thead>
<tr>
<th>Proposal Submitted To:</th>
<th>CITY OF FERRYSBURG</th>
<th>Phone:</th>
<th>Fax:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street:</td>
<td>545 MAPLE</td>
<td>Job name:</td>
<td>CHEROKEE &amp; MOHAWK</td>
</tr>
<tr>
<td>City, State, Zip:</td>
<td>FERRYSBURG MI 49409</td>
<td>Job Location:</td>
<td>COVE ST. &amp; SUNNYSIDE PARK</td>
</tr>
<tr>
<td>Contact:</td>
<td>MATT</td>
<td>Date of Plans:</td>
<td></td>
</tr>
<tr>
<td>Date:</td>
<td>03/05/2021</td>
<td>Job Phone:</td>
<td></td>
</tr>
</tbody>
</table>

We hereby submit estimates per the project or otherwise provided specifications for:

**CHEROKEE & MOHAWK 260' X 30':**

1. **SAWCUT LIMITS OF PATCHING**
2. **REMOVE THE EXISTING ASPHALT (MILLING)**
3. **FINE GRADE EXISTING AGGREGATE BASE**
4. **PAVE WITH ONE 2 1/2" AVERAGE COURSE OF HOT MIX ASPHALT**

**COST:** $21,900.00

**COVE STREET 160' X 30':**

1. **SAWCUT LIMITS OF PATCHING**
2. **REMOVE THE EXISTING ASPHALT (MILLING)**
3. **FINE GRADE THE EXISTING AGGREGATE BASE**
4. **PAVE WITH ONE 2 1/2" AVERAGE COURSE OF HOT MIX ASPHALT**

**COST:** $13,900.00

**SUNNYSIDE PARK 22' X 60':**

1. **FINE GRADE AND PAVE 2 1/2" ONE COURSE.**

**COST:** $4,970.00

THANK YOU FOR THE OPPORTUNITY TO QUOTE THIS PROJECT. IF YOU HAVE ANY QUESTIONS, PLEASE CALL US AT THE ABOVE NUMBER.

If this proposal is accepted by both parties, it becomes the contract between the parties. All provisions of Public Act 497 of 1982 as amended (Construction Lien Act) will apply.

All accounts are due and payable by the 10th of the month following date of Invoice. FINANCE CHARGE of 1-1/2% per month, which is an annual percentage rate of 18%, charged on all past due accounts.

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of: See Above

--

**Upon Completion of the Work**

*All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from these specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.*

Authorized:

Signature: KENNETH JOHNSON

Note: This proposal may be withdrawn by us if not accepted within 30 Days

---

**Acceptance of Proposal:**

The above prices, specifications, and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

Date of Acceptance:

--

DISTRIBUTION: White - API, Yellow - Customer, Blue - Job File
Proposal

ASPHALT PAVING, INC.
P.O. BOX 4180
Muskegon, MI 49444
Phone: (231) 733-1409 (231) 733-4256

Proposal Submitted To: CITY OF FERRYSBURG
Street: 545 MAPLE
City, State, Zip: FERRYSBURG MI 49440
Contact: MSCHINDEL.BECK@FERRYSBURG.ORG

We hereby submit estimates per the project or otherwise provided specifications for:

CARMEN STREET

IN THE THREE PATCH AREAS AS PAINTED BEING APPROX. 1,560 SYDS:

1.) SAWCUT LIMITS OF PATCHES
2.) REMOVE THE EXISTING ASPHALT (MILLING)
3.) FINE GRADE EXISTING AGGREGATE BASE
4.) PAVE WITH ONE 3" AVERAGE COURSE OF HOT MIX ASPHALT

COST: $31,900.00

DPW BACK LOT:

1.) REMOVE EXISTING ASPHALT
2.) FINE GRADE THE EXISTING AGGREGATE & MILLED AREA
3.) PAVE WITH ONE 3" AVERAGE COURSE OF HOT MIX ASPHALT

COST: $14,000.00

NOTE: WE WILL PAVE AN 24'-WIDE DRIVE TO THE EXISTING ASPHALT ROAD.

THANK YOU FOR THE OPPORTUNITY TO QUOTE THIS PROJECT. IF YOU HAVE ANY QUESTIONS, PLEASE CALL US AT THE ABOVE NUMBER.

If this proposal is accepted by both parties, it becomes the contract between the parties. All provisions of Public Act 497 of 1962 as amended (Construction Lien Act) will apply.

All accounts are due and payable by the 10th of the month following date of invoice. FINANCE CHARGE of 1-1/2% per month, which is an annual percentage rate of 18%, charged on all past due accounts.

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of: See Above

Upon Completion of the Work

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.

Authorized
Signature: KENNETH JOHNSON
Note: This proposal may be withdrawn by us if not accepted within 30 Days

Our workers are fully covered by Workmen's Compensation Insurance.

Acceptance of Proposal:

The above prices, specifications, and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

Signature:
Title:

Date of Acceptance:

DISTRIBUTION: White - API; Yellow - Customer; Blue - Job File

Please sign and return white copy to Asphalt Paving, Inc.
Proposal

ASPHALT PAVING, INC.
P.O. BOX 4390
Muskegon, MI 49444
Phone: (231) 733-1409 (231) 733-4266

Proposal Submitted To: CITY OF FERRYSBURG
Street: 545 MAPLE STREET
City, State, Zip: FERRYSBURG MI 49409
Contact: MATT
Phone: Date of Plans:

IN THE AREA OF CARMEN STREET FROM 3RD STREET TO WEST END BEING APPROX. 1,560'

1.) PAVE WITH ONE 2" AVERAGE COURSE OF MDOT 3C HMA
2.) PLACE A BITUMINOUST TACK COAT FOR PROPER BOND
3.) PAVE WITH ONE 1 1/2" AVERAGE COURSE OF MDOT 13A HMA (INCLUDING V-GUTTER)

COST: $91,100.00

NOTE: THE ABOVE PRICE IS PAVING ONLY. SEE ATTACHED QUOTE FROM WADE! STABILIZATION FOR ALL PREP WORK

THANK YOU FOR THE OPPORTUNITY TO QUOTE THIS PROJECT. IF YOU HAVE ANY QUESTIONS, PLEASE CALL US AT THE ABOVE NUMBER.

If this proposal is accepted by both parties, it becomes the contract between the parties. All provisions of Public Act 467 of 1972 or amended Construction Law Act will apply.

All accounts are due and payable by the 10th of the month following date of invoice. FINANCE CHARGE OF 1 1/2% per month, which is an annual percentage rate of 18%, charged on all past due accounts.

We propose hereby to furnish materials and labor in accordance with the specifications for the sum of See Above.

Upon Completion of the Work

Acceptance of Proposal:
The above prices, specifications, and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

Signature: 

Seek from my iPhone
### WADEL STABILIZATION

**2500 OCEANA DR HART, MI 49420**

**231-873-4006 PH**

**231-873-7300 FAX**

<table>
<thead>
<tr>
<th>Item #</th>
<th>Item Description</th>
<th>Estimated Quantity</th>
<th>Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>15</td>
<td>Erosion Control, Inlet Protection, Fabric Drop</td>
<td>20.00</td>
<td>ea</td>
</tr>
<tr>
<td>20</td>
<td>Dr Structure, Temp Lowering</td>
<td>14.00</td>
<td>ea</td>
</tr>
<tr>
<td>25</td>
<td>Dr Structure, Adj Case 1</td>
<td>2.50</td>
<td>ea</td>
</tr>
<tr>
<td>30</td>
<td>Pav. Rem (Full Depth Mill)</td>
<td>1.20</td>
<td>cy</td>
</tr>
<tr>
<td>35</td>
<td>Road Grading</td>
<td>0.50</td>
<td>st</td>
</tr>
<tr>
<td>40</td>
<td>Aggregate Base, 8 inch</td>
<td>0.50</td>
<td>cy</td>
</tr>
<tr>
<td>45</td>
<td>Restoration</td>
<td>0.50</td>
<td>cy</td>
</tr>
</tbody>
</table>

**Total Bid Price:** $118,550.00

**Notes:**
- Price does not include any costs for bonds, dues & administration charges.
- Proposal does not include prototyping or maintaining traffic control devices.
- Proposal does not include site inspection or proposal verification.
- Bid does not include any costs for material testing.
- Waed is not responsible for damage to unmarked underground utilities.
- A water source, equal to 250 GPM (fire hydrant or well) must be provided during the bidding and execution of work.
- Terms: Net 30 days. A finance charge of 1.5% per month will be charged on all unpaid balances.
- Proposal is good for 30 days from date of issuance.

**Accepted:**

The above prices, specifications and conditions are hereby accepted.

**Buyer:**

**Signature:**

**Date of Acceptance:**

---

**Confirmed:**

Wade Stabilization

**Authorized Signature:**

Estimator: Brian Delamp

Phone: (231) 873-4006 bdelamp@wadel.com

---

*Base work*
# PROPOSAL

**Date:** 4/12/2021

**Customer Information**
- **Name:** Mr. Matt Schindlbeck
- **Company:** City of Ferrysburg
- **Address:**
- **City/ST/Zip:**

**Job Information**
- **Job Name:** Carmen Dr - Additional Quote
- **Job Location:** City of Ferrysburg

Rieth-Riley Construction Co., Inc. ("Contractor") submits to Owner/General Contractor ("Customer") this Proposal based on plans & specifications prepared by [Name] and dated [Date], and the following addenda, if any: [Addenda List].

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Carmen Dr: 1,520' x 32'</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Mobilization</td>
<td>1.00</td>
<td>LS</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Erosion Control</td>
<td>9.00</td>
<td>EA</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Dr Structure, Temp Lowering</td>
<td>14.00</td>
<td>EA</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Dr Structure, Adj Case 1</td>
<td>14.00</td>
<td>EA</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Earth Exc.</td>
<td>15.20</td>
<td>STA</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Road Grading</td>
<td>15.20</td>
<td>STA</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Aggregate Base, 8 inch - 21AA Mod</td>
<td>5,400.00</td>
<td>SY</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Restoration</td>
<td>1.00</td>
<td>LS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**GRAND TOTAL:** $174,816.00

**NOTES:**
- This is a unit price proposal, final payment will be based on constructed quantities. Bond dues/fees are not included.
- All applicable permits, engineering services, construction staking, material testing, traffic control, etc. are to be provided by owner.
- Prime contractor to provide and maintain all required traffic control items in place.
- Any requested patching around drainage structures/manholes, etc. will be @ $150.00/each.
- Due to unstable Liquid Asphalt pricing, this proposal shall remain valid for 10 days from the date signed below.
- Quoted pricing is good for paving through 11/01/21. If paving is going to occur after that, date, Rieth-Riley Construction Co., Inc. reserves the right to re-quote the remaining work.

THIS PROPOSAL SHALL REMAIN VALID ONLY FOR 15 DAYS FROM THE ABOVE PROPOSAL DATE.

**SALES TAX INCLUDED:** YES

**THIS PROPOSAL INCLUDES ALL OF THE STANDARD TERMS & CONDITIONS ENCLOSED WITH THIS PROPOSAL.**

**RIETH-RILEY CONSTRUCTION CO., INC.**

By: [Signature]

John Boven - Sr. Estimator

**ACCEPTANCE OF PROPOSAL**

I (we) have read the above Proposal, INCLUDING THE STANDARD TERMS & CONDITIONS, and hereby accept this Proposal. You are hereby authorized to begin the work as proposed.

**COMPANY NAME**

By: [Signature]

(Date Signed)

John Boven - Sr. Estimator
## PROPOSAL

**Customer Information**
- Name: Mr. Matt Schindlbek
- Company: City of Ferrysburg
- Address: 2100 Chicago Drive SW, Wyoming, MI 49519
- City/ST/Zip: 

**Job Information**
- Job Name: Carmen Dr., Cove & Cherokee
- Job Location: City of Ferrysburg

**Rieth-Riley Construction Co., Inc.** submits to Owner/General Contractor ("Customer") this Proposal based on plans & specifications prepared by and dated , and the following addenda, if any:

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Carmen Dr. 1,620' x 32'</td>
<td>1.00</td>
<td>LS</td>
<td>$1,000.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td></td>
<td>Saw Cutting Limits of Patching &amp; Traffic Control</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cold Milling and removal of existing HMA</td>
<td>5,404.00</td>
<td>SY</td>
<td>$1.99</td>
<td>$10,267.60</td>
</tr>
<tr>
<td></td>
<td>Finish grade new gravel placed by others</td>
<td>5,404.00</td>
<td>SY</td>
<td>$0.70</td>
<td>$3,782.80</td>
</tr>
<tr>
<td></td>
<td>Pave two 2&quot; average course (4&quot; total) HMA LVSP</td>
<td>1,188.00</td>
<td>Ton</td>
<td>$75.00</td>
<td>$89,100.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$104,150.40</td>
</tr>
<tr>
<td>2.</td>
<td>Cherokee Dr. 260' x 30'</td>
<td>1.00</td>
<td>LS</td>
<td>$800.00</td>
<td>$800.00</td>
</tr>
<tr>
<td></td>
<td>Saw Cutting Limits of Patching &amp; Traffic Control</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cold Milling and removal of existing HMA</td>
<td>867.00</td>
<td>SY</td>
<td>$3.50</td>
<td>$3,034.50</td>
</tr>
<tr>
<td></td>
<td>Finish grade the existing aggregate base</td>
<td>867.00</td>
<td>SY</td>
<td>$1.50</td>
<td>$1,300.50</td>
</tr>
<tr>
<td></td>
<td>Pave one course @ 2.50&quot; avg thickness HMA LVSP</td>
<td>130.00</td>
<td>Ton</td>
<td>$82.00</td>
<td>$10,660.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$15,795.00</td>
</tr>
<tr>
<td>3.</td>
<td>Cove: 150' x 32'</td>
<td>1.00</td>
<td>LS</td>
<td>$800.00</td>
<td>$800.00</td>
</tr>
<tr>
<td></td>
<td>Saw Cutting Limits of Patching &amp; Traffic Control</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cold Milling and removal of existing HMA</td>
<td>500.00</td>
<td>SY</td>
<td>$4.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td></td>
<td>Finish grade the existing aggregate base</td>
<td>500.00</td>
<td>SY</td>
<td>$1.75</td>
<td>$875.00</td>
</tr>
<tr>
<td></td>
<td>Pave one course @ 2.50&quot; avg thickness HMA LVSP</td>
<td>75.00</td>
<td>Ton</td>
<td>$82.00</td>
<td>$6,150.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$9,925.00</td>
</tr>
</tbody>
</table>

**GRAND TOTAL**

$129,770.40

**NOTES:**
- This is a unit price proposal, final payment will be based on constructed quantities. Bond dues/fees are not included.
- All applicable permits, engineering services, construction staking, material testing, traffic control, etc. are to be provided by owner.
- Prime contractor to provide and maintain all required traffic control items in place.
- Any requested patching around drainage structures/manholes, etc. will be @ $150.00/each
- Due to unstable Liquid Asphalt pricing, this proposal shall remain valid for 10 days from the date signed below.
- Quoted pricing is good for paving through 11/01/21. If paving is going to occur after that date, Rieth-Riley Construction Co., Inc. reserves the right to re-quote the remaining work.

**THIS PROPOSAL SHALL REMAIN VALID ONLY FOR 15 DAYS FROM THE ABOVE PROPOSAL DATE.**

**SALES TAX INCLUDED: YES or NO**

**THIS PROPOSAL INCLUDES ALL OF THE STANDARD TERMS & CONDITIONS ENCLOSURE WITH THIS PROPOSAL.**

**RIETH-RILEY CONSTRUCTION CO., INC.**

**By:** John Boven

**John Boven - Sr. Estimator**

**ACCEPTANCE OF PROPOSAL**

I (we) have read the above Proposal, INCLUDING THE STANDARD TERMS & CONDITIONS, and hereby accept this Proposal. You are hereby authorized to begin the work as proposed.

**COMPANY NAME**

By: ________________________________

(Date Signed)

**Authorized Signature**

John Boven - Sr. Estimator
Greetings Matt,
Please see the attached bid for your street projects. Pricing is based on award of all three projects.
Please let me know if you have any questions.
Thanks for the opportunity!
John

Good Morning,

Here are a few maps and a written description of the work.

Carmen Dr.  1,520’ X 32’ Independent Contractor will remove existing gravel base and replace with new.
Sawcut Limits of Patching
Mill Road
Pave with two 2” average course of hot mix asphalt 4” total.

 Cherokee Dr 260’X30’
Sawcut Limits of Patching
Mill
Fine Grade Existing Aggregate Base
Pave with one 2 1/2” Average Course of Hot Mix Asphalt

 Cove 150’X30’
April 16, 2021

Mr. Craig Bessinger
City Manager
City of Ferrysburg
P.O. Box 38
Ferrysburg, MI 49409-0038

RE: Proposal for Fire Barn Park MDNR Grant

Dear Mr. Bessinger:

In follow up to our conversations, we have prepared a proposal for professional services to assist the City in submitting a MDNR grant application for Fire Barn Park due no later than April 1, 2022. The specific items for construction, application type, and requirements will be determined as a part of the process.

Scope of Services
The Scope of Services will include the following:

1. Assist the City in reviewing the master plan, conceptual costs, grant terms, etc. to determine the project for submittal and the choice of LWCF, MNRTF, or Passport Grant. Utilize existing drawings and conceptual costs already prepared for the City.

2. Once the grant application is available from the MDNR, usually the first part of January, develop an itemized list of materials and activities that need to be completed for the application. Review this with the City and assist in establishing a task and schedule list to complete the necessary requirements and materials for submittal.

3. Fill out the MDNR grant application forms and assist in developing needed attachments. The existing park master plan, conceptual costs, photos and other available information will be available for reuse within the grant application. Other new materials and documentation will need to be gathered.

4. Assist in tracking and compiling the required materials.

5. Upload materials as they are developed to the MDNR grant on-line website for the submittal with completion no later than April 1, 2022.

6. Coordinate all work with the City Manager.

Proposed Fee
Since the work may vary based on the decisions made, the fees for these services will be invoiced on an hourly basis so that only work provided to the City will be invoiced. There will be some specific items that the City will be required to complete such as minutes of meeting by the Clerk, resolutions, public
advertisements, letters of support, etc. The proposed fee will be a not to exceed fee of $2,400.00 Any fee not utilized will not be invoiced to the City. The fee includes all time, materials, and expenses. Any additional services requested by the City can be invoiced at hourly rates with prior approval by the City.

Thank you for requesting this proposal. If there is any way we can better meet the desires of the City, please do not hesitate to allow us to modify this proposal.

We look forward to continuing to serve the City of Ferrysburg.

P.M. Blough, Inc.                                     Authorization to Proceed:

[Signature]

Pamela Blough, PLA, FASLA, President

City of Ferrysburg        Date
1. Chairperson Gitchell called the meeting to order via Zoom at 7:00 p.m.

2. Present: Jean Gitchell, Jordin Weber, William Montgomery, Emily Stearley
   Absent: Stephanie Rahilly, Joe Kramer
   Also Present: Pam Blough

3. Moved by Montgomery, seconded by Stearley, to approve the October 15, 2020, meeting
   minutes as printed. Roll call vote: 4 yeas, 0 nays, motion passed.

4. Public Comments: None.

5. Moved by Stearley, seconded by Montgomery, to recommend to City Council the approval of a
   proposal from PM Blough, Inc., for work on a grant application for Fire Barn Park. Roll call
   vote: 4 yeas, 0 nays, motion passed.

6. Pam Blough, PM Blough, Inc., discussed the Master Plans and Cost Estimates for Fire Barn
   Park and the City Hall site and answered questions from Commission Members.

   Ms. Blough commented there are three (3) main grant opportunities for recreational purposes:

   • Michigan Natural Resources Trust Fund (MNR1F)
   • Recreation Passport
   • The Land and Water Conservation Fund (LWCF) State Grants

   The consensus of Commission Members was to focus on a grant application for the parking lot,
   non-motorized trail, and Pickleball Courts at Fire Barn Park.

7. Members Reports:

   Chairperson Gitchell commented it was wonderful to see the progress being made to Fire Barn
   Park.

8. The next meeting will be scheduled when business arises.

9. The meeting was adjourned at 7:43 p.m.

Craig Bessinger
Acting Secretary
April 28, 2021

TO: Mayor and City Council Members

FROM: Craig Bessinger, City Manager

RE: Work Session

By policy, City Council is to consider at its first monthly meeting whether or not to schedule a work session for a special City Council meeting, or to include a work session as an agenda item at the next regular meeting.

At this time, I do not have anything for a work session item.

c: Debbie Wierenga, City Clerk