FERRYSBURG CITY COUNCIL MEETING

AGENDA

MONDAY, NOVEMBER 1, 2021
7:00 P.M

FERRYSBURG CITY HALL
17520 RIDGE AVENUE, FERRYSBURG, MI 49409

1. Call to Order: Mayor Hopp

2. Roll Call: Hopp, DeWitt, O’Donnell, Carlson, Blease, Montgomery, Sias

3. Invocation by Mayor Hopp

4. Pledge of Allegiance

5. Public Comments:

This time on the agenda is for any citizen to direct brief comments or questions to the City Council. Time for public comments will be given when an agenda item is discussed. If you have a comment or question, please raise your hand to be recognized by the Mayor, and after being recognized by the Mayor, please give your name, and address for the record, and proceed with your comment or question. Please limit your comments to three (3) minutes.
6. Consideration for Approval of Consent Agenda:

   a. Approve the October 18, 2021, City Council meeting minutes as printed.

   b. Approve the Mayor’s Proclamation recognizing School of Choice Week January 23 – January 29, 2022.

7. New Business:

   a. Presentation: Lisa Menerick, Ferrysburg representative to the Loutit District Library Board.

   b. Discussion, and to take action if appropriate, to approve/not approve a bid from Straight Line Design to renovate three (3) City Hall restrooms in the north/south hall for $54,322.00.

   c. Discussion, and to take action if appropriate, to adopt a proposed resolution regarding leasing a portion of the premises at 17520 Ridge Avenue to Basketball Basics, and for the Mayor and City Clerk to sign all necessary documents.

   d. Discussion, and to take action if appropriate, to approve the Mayor’s appointment of Gary Post to the Kitchel Lindquist Hartger Dunes Preserve for a term ending July 1, 2024.

   e. Discussion, and to take action if appropriate, to appoint Mike DeWitt to the Zoning Board of Appeals as a regular member for a term ending July 1, 2024.

   f. Presentation: Rebecca Hopp, Mayor: Special recognition of Council Member DeWitt who served on City Council since March 5, 2012.

   g. Presentation: Tim O’Donnell, Mayor Pro Tem: Special recognition of Mayor Hopp who served on City Council from 2009 to 2017 and who served as Mayor from 2017 to 2021.

8. Public Comments:

9. Reports: City Manager

   City Council Members

   Mayor

10. Adjournment
CITY OF FERRYSBURG
CITY COUNCIL MINUTES
OCTOBER 18, 2021

The meeting was called to order by Mayor Hopp at 7:00 PM. Mayor Hopp gave the invocation. Mayor Hopp led those present in the pledge of allegiance.


Also present: City Manager Bessinger, Clerk Jessie Wagenmaker, and two citizens.

21-158 Moved by Council Member Blease, seconded by Council Member O’Donnell, to approve the October 4, 2021, City Council meeting minutes as printed. The motion passed unanimously.

21-159 Moved by Council Member Blease, seconded by Council Member O’Donnell, to approve the Mayor’s Proclamation for Ethan Doxey and Aidan Palmbos for their work on the audio reader for the Hezekiah Smith Historical Marker. The motion passed unanimously.

21-160 Moved by Council Member Blease, seconded by Council Member O’Donnell, to approve a quote from Grand Haven Garden House for $3439.00 for Holiday Decorations. The motion passed unanimously.

21-161 Moved by Council Member O’Donnell, seconded by Council Member Sias, to approve the Mayor’s appointment of Joan Kuiper to the Beautification Commission for a term ending July 1, 2024. The motion passed unanimously.

21-162 Council Members discussed renovating the City Hall Restrooms. The consensus of Members was to place this on the November Council Agenda.

21-163 Council Members discussed creating an infographic for the City’s Facebook page to simplify communication with Ferrysburg residents. The consensus of Members was to request staff to place council decisions on the City’s website and Facebook page.

21-164 Council Members discussed the Strategic Plan Update.

21-165 Council Members discussed Board and Committee Attendance. The consensus of Members was to request staff to place attendance records in Council packets quarterly.
The City Manager, the City Council Members, and the Mayor reported on several current items.

The meeting was adjourned at 7:46 PM.

Respectfully submitted,

Rebecca Hopp
Mayor

Jessie Wagenmaker
City Clerk
SCHOOL OF CHOICE WEEK

A Proclamation Commemorating City of Ferrysburg School Choice Week.

WHEREAS all children in the City of Ferrysburg should have access to the highest-quality education possible; and,

WHEREAS the City of Ferrysburg recognizes the important role that an effective education plays in preparing all students in the City of Ferrysburg to be successful adults; and,

WHEREAS quality education is critically important to the economic vitality of the City of Ferrysburg; and,

WHEREAS the City of Ferrysburg is home to a multitude of excellent education options from which parents can choose for their children; and,

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS our area has many high-quality teaching professionals who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, Rebecca Hopp do hereby recognize January 23 – January 29, 2022 as the CITY OF FERRYSBURG SCHOOL CHOICE WEEK, and I call this observance to the attention of all our citizens.

November 1, 2021

Rebecca Hopp, Mayor
October 27, 2021

TO: Mayor and City Council Members

FROM: Craig Bessinger, City Manager

RE: City Hall Restrooms

Attached are the quotes to remodel the restrooms in the north/south hall of City Hall.

Door openings: $9,450
Single family restroom: $4,600
Ladies: $19,500
Men’s: $19,500
Total: $53,050

Included in the 2021-2022 budget: $50,000.

There are two (2) other banks of restrooms: ladies/men’s in the east hall, basically used by Pioneer Resources, and ladies/men’s in the west hall, basically used by the Day Care. There is also a single restroom near the north entrance. These other restrooms are most likely original/near original fixtures.

c: Matt Schindlbeck, Public Services Supervisor
Jessie Wagenmaker, City Clerk
Two Showrooms
18055 174th Ave
Spring Lake MI 49456
616-296-0929

90 Douglas Ave #30
Holland MI 49424
616-377-7089

Name / Address
City of Ferrysburg

Ship To

RECEIVED
SEP 02 2021

CITY OF FERRYSBURG

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Product Description

-Women's and Men's Bathroom Project...

-Replace Entry doors to both the Women's and Men's Bathroom...Remove existing door, move electrical, cut block to make opening larger, secure header, piece in new block for new door, install new door, install new hardware, Paint and finish electrical...Includes all new material and Labor...

-We will need to replace and complete the 2 new openings and doors prior to remodeling the bathrooms.

---

Customer Signature __________________________

Free Garage Delivery~Additional Charges for any in home delivery requests

Subtotal $9,450.00

Sales Tax (6.0%) $567.00

Total $10,017.00

Terms: 50% deposit due at time of order~Remainder due prior to delivery or installation.
| Description                                                                                     | Qty | Rate    | Total     |
|=================================================================================================|-----|---------|-----------|
| Main Family Bathroom                                                                         | 1   | 2,200.00 | 2,200.00  |
| All New Materials...Plumbing Fixtures, Tile, Electrical, Drop Ceiling, Paint to complete total remodel in Family Bathroom of the City of Ferrysburg Building...ALL TOUCHLESS FIXTURES... |     |         |           |
| Labor for all removal and disposal, prepare for new, all new install...                       | 1   | 2,400.00 | 2,400.00  |
| Removal and disposal                                                                          |     |         |           |
| Rough Plumbing and Electrical                                                                 |     |         |           |
| Prep floor for new tile                                                                        |     |         |           |
| Paint, New Ceiling, New electrical                                                            |     |         |           |
| Tile work                                                                                      |     |         |           |
| Plumber to set Plumbing Fixtures                                                              |     |         |           |
| Finish Electrical                                                                              |     |         |           |
| Bath Fan                                                                                       |     |         |           |
| Clean                                                                                        |     |         |           |

Subtotal: $4,600.00

Sales Tax (6.0%): $132.00

Total: $4,732.00

Terms: 50% deposit due at time of order—Remainder due prior to delivery or installation.
**Two Showrooms**
18055 174th Ave
Spring Lake MI 49456
616-296-0920

90 Douglas Ave #30
Holland MI 49424
616-977-7089

**City of Ferrysburg**

Name / Address
City of Ferrysburg

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<th>Product Description</th>
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<tr>
<td>Main Women's Bathroom—</td>
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<td>All New Materials... Plumbing Fixtures, Toilet Partitions, Tile, Electrical, Drop Ceiling, Paint to complete total remodel in Women's Bathroom of the City of Ferrysburg Building...ALL TOUGHLESS FIXTURES...</td>
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<td>Labor for all removal and disposal, prepare for new, all new installations...</td>
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<tr>
<td>- Removal and disposal</td>
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<td>- Rough Plumbing and Electrical—Make space accommodate ADA toilet stall...</td>
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<td>- Prep floor for new tile</td>
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<td>- Paint, New Ceiling, New electrical</td>
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**Subtotal** $19,500.00

**Sales Tax (6.0%)** $570.00

**Total** $20,070.00

Terms: 50% deposit due at time of order—Remainder due prior to delivery or installation.
# Estimate

**Two Showrooms**

18055 174th Ave
Spring Lake MI 49456
616-994-6920

90 Douglas Ave #30
Holland MI 49424
616-337-7089

**City of Ferrysburg**

**Date**: 5/26/2021  
**Estimate #**: 11301

Quote is good for 30 days

## Name / Address

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## Product Description

**Main Men's Bathroom**

- All New Materials...Plumbing Fixtures, Toilet Partitions, Tile, Electrical, Drop Ceiling, Paint to complete total remodel in Men's Bathroom of the City of Ferrysburg Building...ALL TOUCHLESS FIXTURES...

- Labor for all removal and disposal, prepare for new, all new install...
  - Removal and disposal
  - Rough Plumbing and Electrical--Make space accommodate ADA toilet stall...
  - Prep floor for new tile
  - Paint, New Ceiling, New electrical
  - Tile work
  - Plumber to set Partitions, All Plumbing Fixtures
  - Finish Electrical
  - Bath Fan
  - Clean...

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**Subtotal**: $19,500.00

**Sales Tax (6.0%)**: $570.00

**Total**: $20,070.00

**Terms**: 50% deposit due at time of order—Remainder due prior to delivery or installation.
October 26, 2021

TO: Mayor and City Council Members

FROM: Craig Bessinger, City Manager

RE: Basketball Basics Lease

Attached is a revised lease extension prepared by City Attorney Bisonet. The lease amendment has been revised to include revisions to Section 22 of the lease. This revision requires the tenant to provide the City with information regarding subleasing the gym and require any sublettor to provide the City a Certificate of Insurance naming the City as an additional insured.

Any damage to the building or floor would be covered with the Certificate of Insurance and Basketball Basics would also be responsible for any damage.

c: Jessie Wagenmaker, City Clerk
RESOLUTION of the FERRYSBURG CITY COUNCIL regarding LEASE OF PORTION OF 17520 RIDGE AVENUE

WHEREAS, the City entered into a Lease Agreement with Basketball Basic on August 16, 2010, and

WHEREAS, the Lease Agreement has been extended six (6) times and the current extension expires April 30, 2022, and

WHEREAS, Basketball Basics has requested a two (2) year extension, and

WHEREAS, the City has complied with the notification requirements of City Charter Section 5.31:1.

NOW THEREFORE, IT IS RESOLVED that the City Council recognizes a positive relationship between Basketball Basics and the City, and

BE IT FURTHER RESOLVED City Council accepts the offer of Basketball Basics, LLC, to lease a portion of the premises at 17520 Ridge Avenue as provided in the attached proposed lease and authorizes the Mayor and City Clerk to execute the lease on behalf of the City.

Offered by Council Member _______.

Seconded by Council Member _______.

Yeas: __

Nays: __

Absent: __

Certification
The foregoing Resolution was adopted by the Ferrysburg City Council at a regular meeting held on the __th day of ___, 20__.

November 1, 2021

 Jessie Wagonmaker, City Clerk
SEVENTH LEASE EXTENSION AGREEMENT

This Seventh Lease Extension Agreement is made between the CITY OF FERRYSBURG, a Michigan municipal corporation, of 17520 Ridge Avenue, Ferrysburg, Michigan 49409 ("the City"), and BASKETBALL BASICS, LLC, a Michigan Limited Liability Company, 18643 N. Fruitport Road, Spring Lake, Michigan 49456 ("Basketball Basics").

Recitals

The City and Basketball Basics entered into a Lease agreement ("the Lease Agreement") regarding the lease of space by Basketball Basics in the City Hall building located at 17520 Ridge Avenue in the City of Ferrysburg ("the Premises"). The lease has been modified and extended and currently terminates on April 1, 2022. The parties enter into this Seventh Lease Extension Agreement to memorialize the terms upon which the lease will be extended to terminate on April 1, 2024.

Extension Agreement

1. Section 2, is modified to provide the following:

2. Extension Term. The extension term will commence April 1, 2022, and will continue through April 1, 2024, at which time it will terminate.

2. Section 22 is modified to provide the following:

22. Assignment and Subletting. Tenant will not assign, mortgage or encumber this Lease or any interest in this Lease, or sublet or permit the Premises or any part thereof to be used by others without the prior consent of the City in each instance, which consent will not be unreasonably denied provided that Tenant provides the following to the City at least 7 days before the assignment or sublet:

   a. Name, address and contact number of assignee or sublettor;

   b. Certificate of Insurance from assignee or sublettor naming the City as an additional insured;

   c. Nature of activities being conducted by assignee or sublettor; and

   d. Date and time of use by assignee or sublettor.
3. All terms of the Lease Agreement, as heretofore modified, will continue during the Extension Term.

CITY OF FERRYSBURG

Date: __________________________  By: __________________________
Rebecca Hopp, Mayor

Date: __________________________  By: __________________________
Jessie Wagenmaker, City Clerk

BASKETBALL BASICS, LLC

Date: __________________________  By: __________________________
Jim McGannon, Member

Personal Guarantee

Jim McGannon personally guarantees the performance of the obligation of Basketball Basics, LLC of the terms and conditions of the Lease Agreement as modified above.

Date: __________________________  __________________________
Jim McGannon
APPLICATION FOR APPOINTMENT

Board/Commission Appointment you are seeking: 

Name: 

Street Address: 

City/State/Zip: 

E-mail address: 

Telephone (Day): 

Telephone (Evening): 

Best Time to Call: 

Are you a Registered Voter in the City: 

How Many Years Have You Been A City Resident: 

Occupation: 

Background/Experience/Interests: 

State why you are applying to be appointed, indicate any special qualifications and experience you have which would be beneficial to the appointment you are seeking. Also indicate any special concerns or issues which you perceive to be important regarding the appointment you are seeking (attach additional sheets if necessary):

Also on Ottawa County Brownfield board currently

Your Signature: 

Date: 

(Return to: Ferrysburg City Clerk, 17520 Ridge Avenue, P.O. Box 38, Ferrysburg, MI 49409)
APPLICATION FOR APPOINTMENT

Board/Commission Appointment you are seeking: Zoning Board of Appeals

Name: Michael Devitt

Street Address: 16920 Van Wagoner

City/State/Zip: Spring Lake, Mich 49456

E-mail address: 

Telephone (Day): 616-846-8963 C 616-638-1522

Telephone (Evening): Same

Best Time to Call: Anytime

Are you a Registered Voter in the City: Yes

How Many Years Have You Been A City Resident: 65+

Occupation: Owner HVAC Co

Background/Experience/Interests: 12 yrs on ZBA

State why you are applying to be appointed, indicate any special qualifications and experience you have which would be beneficial to the appointment you are seeking. Also indicate any special concerns or issues which you perceive to be important regarding the appointment you are seeking (attach additional sheets if necessary):

CONSTRUCTION BOARD MEMBER

ZBA Member 12 yrs

CITY COUNCIL 10 yrs

STAFF LICENSED CONTRACTOR

Your Signature: [Signature]

Date: 11-2-21

(Return to: Ferrysburg City Clerk, 17520 Ridge Avenue, P.O. Box 38, Ferrysburg, MI 49409)
RESOLUTION

WHEREAS, Mike DeWitt was appointed as a Council Member on February 20, 2012, and

WHEREAS, Mike was elected to City Council in 2013 and re-elected to City Council in 2017, and

WHEREAS, Mike provided informed and responsive leadership to Ferrysburg City government over the past 8 plus years, and

WHEREAS, Mike volunteered and served on a number of City Boards, Commissions, and Committees over his years on City Council, and

WHEREAS, Mike provided thoughtful leadership to Ferrysburg city government over his years on the City Council, and

WHEREAS, Mike is leaving the City Council as of November 15.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Ferrysburg expresses its sincere appreciation to Mike DeWitt for years of dedicated service to the City of Ferrysburg, and

BE IT FURTHER RESOLVED THAT the City Council of the City of Ferrysburg requests all citizens of Ferrysburg to join the City Council in recognizing Mike for his record of public service to the City of Ferrysburg and to all Ferrysburg citizens.

Jessie Wagenmaker, City Clerk
November 1, 2021
RESOLUTION

WHEREAS, Rebecca Hopp was elected to the City Council in 2009, and was reelected in 2013 to City Council, and

WHEREAS, Rebecca was elected to the position of Mayor in 2017 and was reelected as Mayor in 2019, and

WHEREAS, Rebecca represented the City of Ferrysburg on a number of local, regional, and State Board, Commissions, and Associations, and

WHEREAS, Rebecca represented the citizens of Ferrysburg with honesty and integrity, was a dedicated public servant, and continually encouraged the citizens of Ferrysburg to participate in their local government, and

WHEREAS, Rebecca after a long-distinguished career is leaving the City Council as of November 15,

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Ferrysburg expresses its sincere appreciation to Rebecca Hopp for her years of dedicated service to the City of Ferrysburg, and

BE IT FURTHER RESOLVED THAT the City Council of the City of Ferrysburg requests all citizens of Ferrysburg to join the City Council in recognizing Rebecca for her record of public service to the City of Ferrysburg and to all Ferrysburg citizens.

Jessie Wagenmaker, City Clerk
November 1, 2021