1. The meeting was called to order by Vice-Chairman Reifel at 7:00 p.m.

2. Members present: Reifel, Tuggle, Carlson, Weber, Hawley
   Members absent: Jonas

3. Vice-Chairman Reifel welcomed new Commissioners Jordin Weber and Heather Hawley.

4. Moved by Carlson, seconded by Tuggle, to approve the February 3, 2022, agenda as printed. The motion passed unanimously.

5. Moved by Tuggle, seconded by Weber, to approve the December 2, 2021, minutes as printed. The motion passed unanimously.

6. Public Comments: None.

7. Vice-Chairman Reifel opened a public hearing at 7:03 p.m. to consider proposed Zoning Ordinance text amendments to add the definition of “ordinary high-water mark” in Section 2.20 and to measure waterfront setbacks from the ordinary high-water mark, an amendment to Section 3.270 b1).

   Dave Jirousek, Horizon Community Planning, reviewed the draft ordinance and answered questions from Commission Members.

   Vice-Chairman Reifel closed the public hearing at 7:08 p.m.

8. Commissioners discussed the draft ordinance and requested revisions be made to the draft ordinance.

9. Moved by Carlson, seconded by Tuggle, to table the proposed Zoning Ordinance text amendments to add the definition of “ordinary high-water mark” in Section 2.20 and to measure waterfront setbacks from the ordinary high-water mark, an amendment to Section 3.270 b1). The motion passed unanimously.

10. Commissioners discussed the outdoor placement of motor homes, boats, and recreational type vehicles. Dave Jirousek, Horizon Community Planning, commented he was still working on his review of Zoning Ordinance, Section 3.190 and would have a draft ready for the March meeting.
11. Dave Jirousek, Horizon Community Planning, reviewed his December 29, 2021, memo regarding flag regulations. Mr. Jirousek answered questions from Commissioners. The consensus of Commissioners was to request Mr. Jirousek to draft an ordinance for their review.

12. Commissioners discussed the Stormwater Ordinance and the requirement for the City to adopt the ordinance by April 1, 2022. Commissioners did not propose any changes to the draft ordinance.

13. Regina Sjoberg introduced herself as a candidate for a member of the Planning Commission. Mrs. Sjoberg answered questions from Commissioners.

14. Moved by Tuggle, seconded by Hawley, to recommend to the Mayor the appointment of Regina Sjoberg to the Planning Commission for a term ending July 1, 2024. The motion passed unanimously.

15. Public Comments: None.


17. Vice-Chairman’s Report:

   Vice-Chairman Reifel commented on the recent passing of Planning Commissioner Karen Matvichuk.

   Vice-Chairman Reifel commented on the recent passing of former Planning Commissioner Dick Fox.

18. Members’ Reports/Comments:

   Commissioner Carlson commented Ottawa County would be offering training for Planning Commissioners in the near future and encouraged new Commissioners to attend.

   Commissioner Weber commented she was excited to be a part of the Planning Commission.

   Commissioner Tuggle commented she was sorry to hear about Commissioner Matvichuk.

   Commissioner Hawley commented she was happy to be part of the Planning Commission.

19. The meeting was adjourned at 8:05 p.m.

Craig Bessinger, Recording Secretary