The regular meeting of the Grand Haven-Spring Lake Sewer Authority will be held at 8:30 A.M. on Wednesday, May 18, 2022 in the Council Chambers in Grand Haven City Hall located at: 519 Washington St. Grand Haven, Michigan 49417

AGENDA FOR REGULAR MEETING
Wednesday May 18, 2022
8:30 A.M.

1. Meeting called to order

2. Roll Call:
   Christine Burns
   Patrick McGinnis
   Craig Bessinger
   Steve Namenye
   Gordon Gallagher
   Patrick Staskiewicz
   Bill Cargo
   Joel Tepastte
   Roger Van Opynen

3. Approval of the minutes of the February 16, 2022 Sewer Authority Board meeting

4. Public Comment

5. Financial Report

6. Superintendent’s Report

7. Spring Lake pump 12” station force main

8. Biological Phosphorus Removal – Anoxic Tank Baffle Improvement
Memo from Prein & Newhof Engineers providing recommendation for replacement material to be used in improvement project


A. Budget Amendments
At this time, the Sewer Authority board may approve a motion to accept the updated FY 2021-2022 budget revenues and expenses presented.

B. Debt Rates
Memo from Ottawa County Road Commission providing their recommendations for debt rates for our 2013 and 2018 bonds.

C. Grand Haven force main pump station @ Adams St.
The board may consider to approve a motion that will allow the Superintendent of the WWTP to work with an engineering firm that is chosen by City of Grand Haven City Manager or his/her designee. The force main is a Sewer Authority asset, which is 100% supported by only City of Grand Haven funds.

10. Board Member Comments.

11. Announcement of next Sewer Authority Meeting: August 17, 2022


Sewer Authority Members: Alternate Members:
Christine Burns, Chairperson Derek Gajdos
Patrick McGinnis, Vice-Chair Matt Schindlbeck
Craig Bessinger, Treasurer
Steve Namerne
Gordon Gallagher John Nash
Patrick Staskiewicz Joe Wallace
Bill Cargo Alando Chappell
Joel Tepastte
Roger Van Opynen

Consultants: Others:
Matt VanHoef Grand Haven Tribune
Catherine McNally
Kelly Beattie

GENERAL MEMBERS: IF YOU CANNOT ATTEND THE MEETING, PLEASE NOTIFY YOUR ALTERNATE SO THAT HE/SHE MAY
"For Cleaner Lakes and Rivers"

GRAND HAVEN-SPRING LAKE SEWER AUTHORITY

WASTEWATER TREATMENT PLANT
1525 WASHINGTON AVENUE
GRAND HAVEN, MICHIGAN 49417
PHONE: (616) 847-3486

The regular meeting of the Grand Haven-Spring Lake Sewer Authority will be held at 8:30 A.M. on Wednesday, February 16, 2022 in the Council Chambers in Grand Haven City Hall located at: 519 Washington St. Grand Haven, Michigan 49417

Minutes
AGENDA FOR REGULAR MEETING
Wednesday February 16, 2022
8:30 A.M.

1. The meeting was called to order at 8:30 AM by Chairperson Christine Burns

2. Roll Call:
   Chairperson Christine Burns
   Vice-Chair Patrick McGinnis
   Treasurer Craig Bessinger
   Patrick Staskiewicz
   Bill Cargo
   Gordon Gallagher
   Village of Spring Lake
   City of Grand Haven
   City of Ferrysburg
   Ottawa County Road Commission
   Grand Haven Township
   Spring Lake Township

   Absent:
   Joel Tepastte
   Roger Van Opynen
   Steve Nameny
   Village of Spring Lake
   City of Grand Haven
   Member at Large

   Also Present:
   Ryan Vredeveeld
   Bradley Rose
   Alando Chappell
   WWTP Superintendent
   WWTP Operations/Maintenance Supervisor
   Grand Haven Township

3. Motion by Gallagher, seconded by Cargo to approve the meeting minutes of November 17, 2021. Motion carries
4. No public comment

5. Financial Report
Superintendent Vredeveeld reports on the balances we are currently showing for our debt cash funds. Our 2018 headworks and 2013 debt balances are holding or not increasing because we are using our cash on hand to draw down those funds and make the debt payments. We are showing minimal gains each month for the portion of plant modification fund money we are investing. We have been making payments to contractors for our cash projects. And the provided budget report for current fiscal year is showing that we are trending necessary and that we have not experienced any surprise expenses.

6. Superintendent’s Report
Flows continue to stay down to around 3 million gallons a day. This is expected during this time as year as we typically see our flows lower during the winter months. Solids concentration to storage has been 4.66%. We generated 6650,000 gallons of biosolids and ended January with around 34% of capacity being utilized in sludge storage. Bradley Rose is introduced as our new Operations-Maintenance Supervisor. An update is given for a couple of projects in process, they are currently on hold and are waiting for material to become available and/or the weather to flip to spring. Vredeveeld updates the board on negotiations plant staff, along with legal counsel is having with a local industry – ASP Plating Co.

Gallagher motions, Cargo seconds to have the Sewer Authority Chairperson to be included with the ACO review. Motion carries

7. Biosolids Feasibility Report
Superintendent Vredeveeld provides an update to the board about the results of the report. Conversation takes place about how timeline of improvements and how other indicators, such as PFAs and permit limit requirements may have on the plant. Board member Cargo raises concern about how the need for storage is not addressed very much in the report. Vredeveeld explains how that is still an option, however certain improvements that are possibilities or are being considered may make the need for more storage a non-issue.

8. Pump Award
Superintendent Vredeveeld formally announces the Premier Utility Management Performance (PUMP) Award that the WWTP was awarded for 2022.

9. Grand Haven Pump Station
Vredeveeld discusses the intent to address the forcemain moving forward. As road construction projects pop up along the stretches of the force main, we will coordinate with the contractor to allow for an Engineer to evaluate the condition of the pipe. WWTP staff will also work with Grand Haven City DPW staff and necessary consultants.
10. General Business.

A. Budget Presentation for FY 2022-2023
   Vredeveld presents the budget for the upcoming fiscal year of 22-23. Board member Cargo raises concern about employee wages in that their cost of living increase on July 1 should be on par with the rate of inflation. Cargo does not like the idea that wages for plant staff may be diminished because pay adjustments are not keeping up with inflation. Discussion from other board members support the statement from Cargo, but also acknowledges that other factors need to be considered as well, such as health care costs, pension, contract negotiations as mentioned by McGinnis. It is noted that operators of the WWTP are not management and that their wages-benefits are subject to contract negotiations between the City of Grand Haven and the SEIU union group they are members of.

   Motion by Cargo, seconded by Gallagher to accept the Fiscal Year 2022-2023 Budget. Motion carries

   Motion by Cargo, seconded by Gallagher to instruct that Superintendent needs to develop a compensation package for non-union staff because of inflation. Motion carries

B. Sewer Authority Board Organization
   Motion by Gallagher, seconded by Cargo to leave current officers in their respective positions. Note that recent practice is for Board members to hold these positions to two years at a time. Chairperson will remain Burns, Vice-chair to remain McGinnis and Treasurer to remain Bessinger.

11. Board Member Comments.
   No board member comments.

12. Announcement of next Sewer Authority Meeting: May 18, 2022

   Meeting is adjourned at 9:32 AM
**Sewer Authority Members:**
Christine Burns, Chairperson
Patrick McGinnis, Vice-Chair
Craig Bessinger, Treasurer
Steve Namenze
Gordon Gallagher
Patrick Staskiewicz
Bill Cargo
Joel Tepastte
Roger Van Opynen

**Alternate Members:**
Derek Gajdos
Matt Schindlbeck
John Nash
Joe Wallace
Alando Chappell

**Consultants:**
Matt VanHoef

**Others:**
Grand Haven Tribune
Catherine McNally
Kelly Beattie

**GENERAL MEMBERS: IF YOU CANNOT ATTEND THE MEETING, PLEASE NOTIFY YOUR ALTERNATE SO THAT HE/SHE MAY**
Monthly Operations

Plant performance for the month of April was satisfactory. We averaged a daily flow of 3,928 MGD in our treatment plant, which is a pretty decent increase from 3,288 MGD average daily flow from March. These flows are consistent with what we have historically seen.

Over the course of April, we produced 613,652 gallons of biosolids that were pumped and held in our storage building. The solids content was 5.45% going to the storage building. We ended the month with 1,404 million gallons in storage, or around 61% of our storage capacity. Contractor was able to haul 1.098 million gallons for land application, providing us some buffer until hauling can take place again some time in May.

Monthly Compliance

One of the compliance items for April included our monthly operating report (MOR) that was submitted to MiWaters, and no violations occurred. April requires some additional monitoring, including PFAS. Our plant effluent was tested and our results were PFOS = 4.38 ng/l and PFOA = 5.39 ng/l, which are at or below previous sample results. The effluent is tested in addition to influent flows, as well as our (3) pump stations. Pump stations were being tested to help narrow down probable sources. Testing hasn’t provided results at levels of concern so we intend to ask for a reduction in required monitoring and have it be limited to only influent and effluent. If sample results increase, we will expand our testing to once again include pump stations in an attempt to track down sources.
More Facility News

- **Land Application Contractor** – With the expiring contract with our current land application contractor, we reached out to additional companies looking for them to submit a proposal. Out of the three (3) contractors contacted, only two submitted a proposal. NutriGro, who is our current contractor won the contract. It is a two (2) year contract, rate for 2022-2023 at $0.052 and 2023-2024 at $0.0525. Fuel surcharge is an additional cost and works out to be an additional 1% charge to price per gallon rate for every $0.10 increase to the gallon of diesel above our base price of $3.40/gallon. The other proposal received was from BioTech and their rate proposed was $0.113.

- **Solids Handling automation** – We have been continuing our work with Prein&Newhof in optimizing our current solids handling practices. To continue with our improvement in increasing our solids content going to sludge storage, we intend to research and invest in equipment that can help us increase and maintain our higher levels of solids concentration. Our current focus is to install equipment that can allow programming of our SCADA to more frequently pump solids from our process in shorter intervals. The thought is that we will maintain higher solids content and hopefully avoid our thickeners from poor performance we historically see in the summer months because we are being more deliberate with removing possible problems more often.

- **Sludge Storage Roof Restoration Project** – Sitting idle, will resume in spring.

- **Effluent Pump Improvement Project** – Project has started and is planned to wrap up week ending May 28.

- **Control Building Roof Replacement Project** – The upper roof has been stripped of its old roofing material and been updated with a new roofing system. The lower section of the control building is scheduled to be finished before fiscal year end 2021-2022. The new roofing system is expected to last 15 years.
## Monthly Operating Results

### GRAND HAVEN-SPRING LAKE WASTEWATER TREATMENT PLANT

#### Summary of Operating Results for April 2022

<table>
<thead>
<tr>
<th>FLOW DATA</th>
<th>This Month</th>
<th>Crd. flw.</th>
<th>Last Month</th>
<th>Crd. flw.</th>
<th>Last Year</th>
<th>Crd. flw.</th>
<th>Last Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Flow</td>
<td>117,825,871</td>
<td>101,916,492</td>
<td>95,062,415</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Million Gallons Per Day</td>
<td>3,928</td>
<td>3,286</td>
<td>3,169</td>
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<td></td>
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<td></td>
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<tr>
<td>Grand Haven</td>
<td>66,469,851</td>
<td>52,845,735</td>
<td>50,117,581</td>
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<td></td>
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<td>Spring Lake Village</td>
<td>9,440,980</td>
<td>8,430,649</td>
<td>8,691,705</td>
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<tr>
<td>Spring Lake Township</td>
<td>16,838,000</td>
<td>16,609,000</td>
<td>14,068,000</td>
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<tr>
<td>Ferndale</td>
<td>14,709,000</td>
<td>12,883,000</td>
<td>12,238,000</td>
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<tr>
<td>Grand Haven Township</td>
<td>10,004,000</td>
<td>10,752,000</td>
<td>9,292,000</td>
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<td></td>
<td></td>
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<tr>
<td>Recycled Plant Wastes</td>
<td>365,040</td>
<td>377,208</td>
<td>365,040</td>
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<tr>
<td>East Grand Haven</td>
<td>10,639,621</td>
<td>9,294,825</td>
<td>8,221,146</td>
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#### NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) REQUIREMENTS:

<table>
<thead>
<tr>
<th>5-DAY CBOD</th>
<th>7/1 - 6/30</th>
<th>This Month</th>
<th>Last Month</th>
<th>Last Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/1 - 6/31</td>
<td>30-day avg. 560 lb/d</td>
<td>267</td>
<td>251</td>
<td>247</td>
</tr>
<tr>
<td>7/1 - 6/30</td>
<td>7-day avg. 630 lb/d</td>
<td>342</td>
<td>306</td>
<td>270</td>
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</table>

<table>
<thead>
<tr>
<th>SUSPENDED SOLIDS</th>
<th>7/1 - 6/30</th>
<th>This Month</th>
<th>Last Month</th>
<th>Last Year</th>
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<tbody>
<tr>
<td>7/1 - 6/30</td>
<td>7-day avg. 1100 lb/d</td>
<td>9</td>
<td>10</td>
<td>10</td>
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<tr>
<td>7/1 - 6/30</td>
<td>7-day avg. 1700 lb/d</td>
<td>11</td>
<td>13</td>
<td>12</td>
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<table>
<thead>
<tr>
<th>COLIFORM</th>
<th>All Year</th>
<th>This Month</th>
<th>Last Month</th>
<th>Last Year</th>
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<tr>
<td>chs/100ml</td>
<td>200/100 ml</td>
<td>25</td>
<td>21</td>
<td>46</td>
</tr>
<tr>
<td>chs/100ml</td>
<td>400/100 ml</td>
<td>60</td>
<td>26</td>
<td>70</td>
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<table>
<thead>
<tr>
<th>TOTAL PHOSPHORUS (as P)</th>
<th>7/1 - 6/30</th>
<th>This Month</th>
<th>Last Month</th>
<th>Last Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/1 - 6/31</td>
<td>7-day avg. 50 lb/d</td>
<td>13</td>
<td>12</td>
<td>14</td>
</tr>
<tr>
<td>7/1 - 6/30</td>
<td>7-day avg. 1.0 mg/l</td>
<td>0.43</td>
<td>0.49</td>
<td>0.56</td>
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<table>
<thead>
<tr>
<th>HEXAVALENT CHROMIUM</th>
<th>7/1 - 6/30</th>
<th>This Month</th>
<th>Last Month</th>
<th>Last Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/1 - 6/31</td>
<td>daily max. lbs/d</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>7/1 - 6/30</td>
<td>daily max. mg/l</td>
<td>8</td>
<td>&lt;0.005</td>
<td>2.40</td>
</tr>
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<table>
<thead>
<tr>
<th>DISSOLVED OXYGEN</th>
<th>7/1 - 6/30</th>
<th>This Month</th>
<th>Last Month</th>
<th>Last Year</th>
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</thead>
<tbody>
<tr>
<td>7/1 - 6/31</td>
<td>daily min. 6.0</td>
<td>6.98</td>
<td>7.16</td>
<td>7.36</td>
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<tr>
<td>7/1 - 6/30</td>
<td>daily max. 9.0</td>
<td>7.79</td>
<td>8.30</td>
<td>8.73</td>
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</table>

<table>
<thead>
<tr>
<th>TOTAL MERCURY</th>
<th>7/1 - 6/30</th>
<th>This Month</th>
<th>Last Month</th>
<th>Last Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>corrected Weekly</td>
<td>30-day avg. lbs/d report</td>
<td>0.000054</td>
<td>0.000052</td>
<td></td>
</tr>
<tr>
<td>quarterly report</td>
<td>daily max. lbs/d report</td>
<td>0.000054</td>
<td>0.000052</td>
<td></td>
</tr>
<tr>
<td>quarterly report</td>
<td>daily max. mg/l report</td>
<td>1.70</td>
<td>2.00</td>
<td></td>
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<tr>
<td>quarterly report</td>
<td>daily max. mg/l report</td>
<td>1.70</td>
<td>2.00</td>
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<tr>
<td>quarterly report</td>
<td>daily max. mg/l report</td>
<td>1.70</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>quarterly report</td>
<td>daily max. mg/l report</td>
<td>1.50</td>
<td>1.90</td>
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<tr>
<td>quarterly report</td>
<td>daily max. mg/l report</td>
<td>&lt;0.2</td>
<td>&lt;0.2</td>
<td></td>
</tr>
<tr>
<td>quarterly report</td>
<td>daily max. mg/l report</td>
<td>&lt;0.2</td>
<td>&lt;0.2</td>
<td></td>
</tr>
<tr>
<td>quarterly report</td>
<td>daily max. mg/l report</td>
<td>1.20</td>
<td>1.30</td>
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</table>

<table>
<thead>
<tr>
<th>CBOD₅ minimum % removal</th>
<th>7/1 - 6/30</th>
<th>This Month</th>
<th>Last Month</th>
<th>Last Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sept. - June</td>
<td>Minimum % monthly 85%</td>
<td>93</td>
<td>91</td>
<td>94</td>
</tr>
<tr>
<td>Sept. - June</td>
<td>Minimum % daily report</td>
<td>90</td>
<td>83</td>
<td>94</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>TSS minimum % removal</th>
<th>7/1 - 6/30</th>
<th>This Month</th>
<th>Last Month</th>
<th>Last Year</th>
</tr>
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<tbody>
<tr>
<td>Sept. - June</td>
<td>Minimum % monthly 85%</td>
<td>85</td>
<td>91</td>
<td>92</td>
</tr>
</tbody>
</table>
LOCATION:  GRAND HAVEN CITY HALL
519 WASHINGTON STREET

A regular meeting of the Northwest Ottawa Water System Administrative Committee will be held Wednesday, May 18, 2022 at 9:30 a.m. at the Grand Haven City Hall Council Chambers. Immediately following the GH/SL Sewer Authority meeting.

1. Meeting called to order.
2. Roll call.
3. Approval of minutes from November 17, 2021 Meeting.
4. Manager’s Report:
   Operation & Financial Report

ITEM 1     Parking Lease @ the WTP – By Pat McGinnis

ITEM 2     Annual Water Rate Recommendation – By Eric Law

OTHER ITEMS

ADJOURNMENT

3/11/2022 EL
NORTHWEST OTTAWA WATER SYSTEM
Administrative Committee Minutes
February 16, 2022

A regular administrative committee meeting of the Northwest Ottawa Water System was called to order by Christine Burns at 9:42 a.m. Wednesday, February 16, 2022 in the Council Chambers at Grand Haven City Hall.

Present: Craig Bessinger (City of Ferrysburg), Pat Staskiewicz (Ottawa County), Gordon Gallagher (Spring Lake Township), Derek Gajdos (City of Grand Haven), Christine Burns (Village of Spring Lake), and Bill Cargo (Grand Haven Township)

Absent: All present

Also present: Eric Law (City of Grand Haven), and Alando Chappell (Grand Haven Township)

A motion by Burns, supported by Staskiewicz to accept the minutes for the November 17, 2021 NOWS Committee Meeting. The motion was unanimously approved by voice vote.

Manager's Report, November, December, January '22—By Law

Law provided the Managers report with the following highlights presented.

Year to year comparison indicates the previous three months of pumpage have trended above the same three months of the previous year. YTD pumpage is below previous year by 26MG with the gap closing as we see an increase in winter pumpage averages. Unit allocation is consistent with a slight uptick to the City of Grand Havens usage. 58% of the fiscal year has been completed with revenue at 60.7% to expenditures of 46%. Cash is just shy of $184K. The replacement fund along with the money market account is just under $559K. Production cost are increasing and impacted by inflationary factors in all segments but chemical cost specifically chlorine have risen the quickest and currently sits 137% above contracted price in year three of a three-year contract. Power usage tracks favorably comparable the YTD pumpage numbers. Combined costs are slightly elevated at 4% of last year as result of higher chlorine costs. Aluminum sulfate consumption is trending down comparable to the previous year and is attributed to better source water quality. Water quality metrics are all in good standing with TOC results trending downward. PFAS sampling results remain well below compliance levels. There does appear to be a seasonality effect on what PFAS markers are showing up and when. More data will be needed to collected to understand if there is a trend. All units remain in compliance with the quarterly disinfection byproduct rule.

Gallagher—Asked if there is concern about the acquisition of supply. Law—The concern is there however there is less concern at this time due to our association with the West Michigan Cooperative and the collectives buying power.

Bill Cargo—Asked why there exists different regulated levels of MCL for the PFAS compounds. Staskiewicz and Law—The compounds have different levels of toxicity and or dangers and some pose larger threats to humans than others.
**Projects:**

**Agenda Item 1:** Unit Invoicing for Reliability Study – By Law
Invoicing will be going to the units. Law provided the original RFP for reference and Gajdos confirmed the final cost was on target to the contract. Staskewicz asked if there was a deadline on final comments and was concerned about the final draft lingering and the timeline of submission to EGLE. Gajdos will follow up with Prien & Newhoff. Law reviewed cost allocations for each unit.

**Agenda Item 2:** Staffing – By Law
Law discussed the current staffing challenges and the plan on how to transition successfully through impending retirements and new hire training. Gallagher asked if there was cross departmental support from the City. Gajdos described what support the DPW can do to support.

**Agenda Item 3:** UCMR5 – Presented – By Law
Law discussed the recent EPA publication of UCMR5. The sampling will require 29 PFAS compounds. Discussion ensued on the lottery format the EPA uses to pick which systems must sample. Congressional funding is being sought for all systems to sample above 3,300 retail users, as soon as this summer.

**Agenda Item 4:** NOWS Budget Draft Review – By Law
Law provided budget hard copies to the committee. Current year 2022-23 is projected to end with a revenue to expenditure just under a net negative $90K with $730K of that being depreciation. FY 2022-23 requested budget end of year revenue to expenditure is planned with a net negative of $403K with $730K of that being depreciation. Oversight on planning for the multi-year reliability study resulted in amendments to the budget offsetting total study expenditures with revenue back from units as payment for allocated portions. Labor savings will be saved with recent turnover and retirement for this year and next as well. Increases to line items for the 2022-23 budget were highlighted by Law - $75K has been earmarked for intake expansion first phase of engineering. Discussion ensued on how to start the process with an engineer that has the institutional knowledge with suggestions from Staskewicz that we link the WTP end process. Law will consult both engineering firms associated with past projects and coordinate this effort. Motion by Cargo supported by Gallagher to accept 2021-22 budget amendments and accept 2022-23 proposed budget passed unanimously by voice vote.

**Agenda Item 5:** NOWS Water Efficiency Next Actions – By Eric Law
Law thanked the group for the previous review of the Water Efficiency Plan, (WEP) and mentioned that the 2022-23 budget has committed $15K allocated to marketing for WEP. Cargo expressed full support of this strategy. Law discussed the importance of the timing of this ERP campaign with an emphasis placed on bringing the municipal house in order by identifying the top priorities in each unit’s system from the municipal side that supports WEP. Law also suggested that the general public is most conditioned to listen when the problem is prevalent and waiting to launch messaging until when this happens gets more interest than launching during normal conditions. The committee was receptive of this strategy and had open dialog about what the municipal side can do to lead by example. Law expounded on examples of how to work with in the communities such as landscape company open house. Law suggested an advisory group is formed with employees from each unit participating. Law will send an email outlining the groups scope and intent.

**Adjournment:** 11:03 a.m. – Submitted by Eric Law