The regular meeting of the Grand Haven-Spring Lake Sewer Authority will be held at 8:30 A.M. on Wednesday, February 15, 2023 in the Council Chambers in Grand Haven City Hall located at 519 Washington St. Grand Haven, Michigan 49417

AGENDA FOR REGULAR MEETING
Wednesday February 15, 2023
8:30 A.M.

1. Meeting called to order

2. Roll Call:
Christine Burns
Ashley Latsch
Craig Bessinger
Steve Naménye
Gordon Gallagher
Patrick Staskiewicz
Bill Cargo
Joel Tepastte

3. Approval of the minutes of the November 16, 2022 Sewer Authority Board meeting

4. Public Comment

5. Financial Report

6. Superintendent’s Report

7. General Business.
   A. Budget Presentation for FY 2023-2024
B. Inflation Reduction Act – Future Biosolids

C. Anoxic Tank Baffle Replacement
   Plant staff has received updated pricing on possible project cost which exceeds previous Board approval amount of $180,000. Newly projected cost is $350,000. Updated pricing was impacted by significant increases for project material and added work to the scope. Plant staff is recommending the increase to budget expense line for this capital project.

D. Sewer Authority Board Organization
   The Sewer Authority Board has historically appointed officers at the first regularly scheduled meeting of the year.
   Current officers are:
   Chair – Christine Burns
   Vice-Chair – Gordon Gallagher
   Treasurer – Craig Bessinger

8. Board Member Comments.

9. Announcement of next Sewer Authority Meeting: May 17, 2023

10. Adjournment.

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<tr>
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Consultants:                    Others:
Matt VanHoef                   Grand Haven Tribune
Catherine McNally              Maria Boersma

GENERAL MEMBERS: IF YOU CANNOT ATTEND THE MEETING, PLEASE NOTIFY YOUR ALTERNATE SO THAT HE/SHE MAY
GRAND HAVEN-SPRING LAKE SEWER AUTHORITY

WASTEWATER TREATMENT PLANT
1525 WASHINGTON AVENUE
GRAND HAVEN, MICHIGAN 49417
PHONE: (616) 847-3486

The regular meeting of the Grand Haven-Spring Lake Sewer Authority will be held at 8:30 A.M. on Wednesday, November 16, 2022 in the Council Chambers in Grand Haven City Hall located at 519 Washington St. Grand Haven, Michigan 49417

MINUTES FOR REGULAR MEETING
Wednesday November 16, 2022
8:30 A.M.

1. Meeting called to order

2. Roll Call:
   Chairperson Christine Burns
   Vice-Chair Patrick McGinnis
   Treasurer Craig Bessinger
   Patrick Staskiewicz
   Bill Cargo
   Gordon Gallagher
   Steve Namenye
   Joel Tepastte
   Not Present:
   Roger Van Opynen
   Also Present:
   Ryan Vredeveeld
   Alando Chappell
   Emily Greene
   Doug Vredeveeld
   Village of Spring Lake
   City of Grand Haven
   City of Ferrysburg
   Ottawa County Road Commission
   Grand Haven Township
   Spring Lake Township
   Member at Large
   Village of Spring Lake
   City of Grand Haven
   WWTP Superintendent
   Grand Haven Township
   City of Grand Haven Finance Director
   Vredeveeld-Haefner CPA

3. Approval of the minutes of the August 17, 2022 Sewer Authority Board meeting
   Motion by Namenye, seconded by Bessinger to approve the meeting minutes of August 17, 2022. Motion carries

4. No Public Comment
5. Financial Report
   Superintendent Vredeveeld reports on the balances we are currently showing for our
debt cash funds as well as our plant modification and operating funds. Our investment
accounts are starting to receive some nice returns. The revenue and expenditure for
period ending 10-31-2022 was also reviewed to show how current fiscal year is trending.

6. Superintendent's Report
   Superintendent Vredeveeld discussed the current state of operations and compliance at
the plant and that they are satisfactory. Also updated the Board that we have been
doing a lot of community outreach with plant tours for local schools and providing
workshops with teachers so that they can do microscope sessions with this students to
review wastewater samples.

7. General Business.

A. Annual Audit Presentation – Vredeveeld-Haefner CPA
   Doug Vredeveeld present to present the report. They provided an opinion that the
financial statements referred to in the report present fairly, in all material respects,
the respective financial position of the Authority, as of June 30, 2022 and the
respective changes in financial position and cash flows thereof for the year then
ended in accordance with accounting principles generally accepted in the United
States of America.
   Note 7 of the report on page 17 to be removed

B. Plant Modification Fund
   Plant staff recommends maintaining current funding rate for the plant modification
fund at $200,000/year for the upcoming fiscal year 2023-2024
   Motion by Gallagher, seconded by Tepaste to accept plant staff recommendation.
   Motion carries

C. Dewatering Study
   Motion by Cargo, seconded by Gallagher to have fee for the Dewatering Study
   performed by Prein and Newhof to be paid for out of the plant modification fund.
   Motion carries

D. Wastewater - SCAN
   Information provided in your packet about a program that WWTP staff has been
approached about possibly participating in
   Motion by Cargo, seconded by Nameny to allow plant staff to enter into contract
with Wastewater SCAN program pending a quick review by Sewer Authority
   attorney
   Motion carries

E. Approval of Sewer Authority Meeting Dates for 2023
   Motion by Gallagher, seconded by Staskiewicz to accept propped meeting dates
   with a start time of 8:15 AM for all meetings.
   Motion carries
8. **Board Member Comments.**
Gallagher asked for a moment of silence to recognize the recent passing of board member Roger VanOpynen and expressed his appreciation for the many years of service Roger gave to the Sewer Authority board. Many members echo the words of Gallagher Pat Staskiewicz provided a quick update on the current state of the regional facility with the OSHIT group.
Roger’s seat will be filled by appointment done by City of Grand Haven

9. **Announcement of next Sewer Authority Meeting:** February 15, 2023

10. **Adjournment of meeting at 9:03 AM.**

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**GENERAL MEMBERS:** IF YOU CANNOT ATTEND THE MEETING, PLEASE NOTIFY YOUR ALTERNATE SO THAT HE/SHE MAY
Monthly Operations

Plant performance for the month of January was satisfactory. We averaged a daily flow of 3.502 MGD in our treatment plant, which more than the average of 3.274 MGD we saw in December.

During the month of January, we removed 585,037 gallons of solids at 5.63% solids content from the process and placed in our storage tanks. We enter February with roughly 59,500 gallons or 2.9% of storage capacity being utilized to store our biosolids after we were able to have our contractor haul nearly 1 million gallons to the farm field for land application. We do not always have the weather in January for land application so that was a nice treat to get our tanks empty.

Monthly Compliance

Compliance for the month of January met all requirements of our NPDES permit. Monthly results of our required chlorinated hydrocarbon testing were non-detect.

January was a month for required quarterly monitoring and our results came back with satisfactory figures.

Self-monitoring testing is required by our industries and those reports are being submitted to staff for review. Additional samples may be needed if results of tests are over their permitted limits and plant staff oversees that this requirement of the IPP program is met.
More Facility News

- **Lime Batches** – Upon review, it was found that the Sewer Authority was making debt payments in full for the SLPS/FM debt, if you can recall it was decided by the Board that Spring Lake Township’s percentage of the payment would be made directly by them from funds they received with their Grant money. After confirming with OCRC on the dollar amounts, a check from OCRC in the amount of $52,108.07 was sent back the Authority’s debt fund to credit the overpayment amount.

- **Land Application Contractor** – We received notice in January that our land application contractor NutriGro was seeing their President partially retire and their business was being sold to a new company called EnviroGro Agronomics, LLC. Along with the notification, we received a document for the “Request for Assignment Consent under Proposal for Grand Haven Spring Lake Sewer Authority dated March 13, 2022.” We reviewed this document with our legal counsel and determined that we would grant the request and continue forward with the contract transferring to EnviroGro.

- **East End Party in the Park** – We are planning to submit a special event application to have another open house for our facility on July 14, 2023. We will have live music, food, games for kids and tours of treatment facility once again. We will be kicking off a brick fundraising program in March to help raise the remaining funds needed for the basketball court restoration project we took on.

- **Maintenance**
  - Received the repaired Flygt mixer utilized in our biological phosphorus removal tanks and reinstalled. The unit was found to have a cut in the power cord, so it was replaced with a new one and reinstall. During time that it was being serviced, we were without desired mixing and upon startup of the repaired unit, we noticed heavy loading on the system but did not sustain any major process upsets.
  - Storage pump check valves were cleaned of heavy rag buildup which hampered performance
  - Service was done to main building air compressor with proper sheaves and belts being installed which replaced improper and failing parts.
  - Received new batch mixer for daily lime batch tank and installed
  - Serviced NW Primary plug valve to prevent low pressure events placed on primary sludge pump which would often result in pump faults and treatment process disruptions
  - GHPS pump #3 VFD sustained a fried circuit board. Crews repaired in a quick fashion to maintain service performance of pump station.
  - Activated sludge building basement had its ceiling and walls painted.
February 10, 2023

TO: Mayor and City Council Members

FROM: Craig Bessinger, City Manager

RE: Metronet

The attached letter was received in January and on February 10 Mr. Ruzick contacted me to discuss the letter. Also attached is information regarding Metronet and information from the City of Kentwood.

Metronet is a private business and there would be no cost to the City for them to come in and install fiber. Metronet would request permits from the City to work in the right-of-way.

Metronet is contacting Spring Lake, Grand Haven, Norton Shores and Fruitport to discuss them coming into their communities.

c: Matt Schindlbeck, Public Services Supervisor
   Amber Schaner, City Clerk
January 23, 2022

Hello Mr. Bessinger,

My name is Ben Ruzick, Government Affairs Director for Metronet – America’s largest, independently-owned, 100% fiber to the premise telecom company. I am contacting you as we intend to privately finance a 100% fiber optic network deployment in your community. Prior to taking the next steps, a public announcement and reaching out to begin permitting, I’d like the opportunity to open up communications with you. I’m sure you’ll agree that when we establish communication, we create a better construction project.

Here are the highlights of Metronet’s plans for Ferrysburg:

- We plan to invest **at least $3 Million in private capital** in your community, **without asking for public dollars**, to complete our initial build;
- We plan to pass **3,300+ homes, business and institutions** within your municipal limits and provide an opportunity to have **multi-Gigabit, symmetrical internet** broadband service at the premise;
- We anticipate completing our initial build in **12 - 18 months**;
- We have a 5-point **communications plan for residents** throughout the construction process to deflect calls from local officials; and,
- We deploy a **construction and restoration approach** to mitigate the impact on municipal services and public infrastructure.

Since 2005, Metronet has transformed **over 250 communities in 16 states** by installing our high-speed fiber networks. We believe Ferrysburg is the next great location to deploy this needed service! Our fiber infrastructure allows Metronet to deliver world-class broadband internet and phone services to both residents and businesses. Communities desire fiber because its reliable speed improves household quality of life. In addition, fiber infrastructure facilitates greater business efficiency and stimulates further private investment. Lastly, according to a FTTH Council Study, access to fiber in your community increases property values.

In the backside of the pamphlet’s sleeve, there is a reference sheet if you would like to contact another community about their experience with Metronet.

I am looking forward to talking to you soon. I have attached my business card and hope that you would contact me at your earliest convenience.

Sincerely,

Ben Ruzick  
Government Affairs Director | MetroNet  
Cell (630) 429-7328  
ben.ruzick@metronet.com  
www.metronet.com
Why You Can Trust CNET

Our expert, award-winning staff selects the products we cover and rigorously researches and tests our top picks. If you buy through our links, we may get a commission. Reviews ethics statement | How we test ISPs

Home

Metronet Home Internet Review: Fiber Is the Star of the Show
This regional provider, headquartered in Indiana, puts its high-performing broadband service to work in 13 states across the country. 2022 was a busy year for the broadband business. AT&T, Frontier Communications, Verizon and Ziply Fiber announced new multigigabit internet plans. The continued rise of 5G has led to availability expansion for both T-Mobile Home Internet and Verizon 5G Home. In late January 2022, Metronet announced a merger with Vexus Fiber, a Texas-based internet service provider, that will ultimately expand the provider’s coverage base to 16 states and over 250 communities. Six months later, it announced a rebrand with a new tagline: "You will love your internet with Metronet." Currently, Metronet is the country’s largest, independently owned fiber-optic ISP. It began in 2005 in Greencastle, Indiana, as a family-run business and is led by Metronet CEO John Cinelli, who co-founded the telecommunications company with his father. Metronet earns high marks for its commitment to fiber broadband. We’ve noted numerous times in our CNET ISP reviews that it's hard to beat the performance of a fiber-to-the-home internet connection. It's more reliable than cable, satellite, DSL and 5G fixed wireless, and it’s the only one that can claim symmetrical download and upload speeds. Metronet has been committed to rolling out 100% FTTH networks from its beginnings in central Indiana. That makes it a provider worth paying attention to. But, as is often the case with ISPs, there are a few things worth considering -- and when it comes to Metronet, that includes an additional monthly fee you don't often encounter. But we'll get to that in due time. Let's explore more. Metronet's headquarters are in Indiana, but its footprint extends beyond the Hoosier state. As of this writing, Metronet Internet is available to over 250 communities in 16 states: Colorado, Florida, Illinois, Indiana, Iowa, Kentucky, Louisiana, North Carolina, Michigan, Minnesota, Missouri, New Mexico, Ohio, Texas, Virginia and Wisconsin. The majority of Metronet service areas within those states are smaller cities and towns, but some of the larger metropolitan areas covered include Aurora, Illinois; Des Moines, Iowa; Lansing, Michigan; Lexington, Kentucky; Rochester, Minnesota and Tallahassee, Florida.

Metronet Internet speeds and plan costs
Metronet offers several different speed tiers, which are all fairly straightforward. And because its network is FTTH, it offers symmetrical megabits-per-second download and upload speeds across all plans.

What isn't quite so simple is what you'll pay for each of those plans, though Metronet does ease the pain by nixing term agreements and providing unlimited data. We'll dive into the details more, but first, here are the specifics. (Note: Prices assume you enable paperless billing.)

Metronet Internet offerings are solid and competitive.

The biggest thing that leaps out at me about Metronet's plans and pricing is that nothing truly leaps out at me. Its promotional pricing is decent. Its speed tiers will get the job done, but they aren't excessively showy.

For example, regarding the promo prices, the cost per Mbps for Metronet's fiber gigabit plan -- is 6 cents, which is quite good. That's better than the gigabit plans offered by AT&T (8 cents), Spectrum (8 cents) and Frontier (just over 7 cents), all of which are competitors in several Metronet service areas. It's also a touch better than the gig rate of Google Fiber (7 cents), which is a Metronet competitor in the Des Moines market. Of the major ISPs we've reviewed thus far, only Ziply Fiber (6 cents), CenturyLink (just over 6 cents) and WOW (just over 6 cents) can match that introductory gigabit rate.

That said, the average cost per Mbps for the promo prices of all three plans is approximately 14 cents. While that's better than the promo costs for some of its cable competitors, like Xfinity (25 cents), it falls short of the average cost for other fiber providers we've reviewed: AT&T (10 cents), Frontier (9 cents) and Google Fiber (6 cents). One of the main reasons? With maximum upload and download speeds of 100Mbps, Metronet's starting tier is slower than many other providers' opening offerings. For instance, CenturyLink's lowest fiber option is 200Mbps, AT&T and Verizon Fios start at 300Mbps, and Frontier's opening salvo is 500Mbps. So, while Metronet customers get a decent bang for their buck with the gigabit plan, you won't find the same value with its cheapest tier.

Metronet fairs a bit better when you compare its regular rates to those of its competitors.

Overall, Metronet's regular rates roll up at an average cost per Mbps of 22 cents, which is still in the middle of the pack -- AT&T, CenturyLink, Google Fiber and Verizon Fios retain their impressive costs per Mbps because they don't do promo pricing -- but ends up cheaper in the long run than Spectrum (25 cents) or even Ziply Fiber (26 cents), which had a better promo rate but levels out after a year.

Lastly, regarding the "showiness" of its speed tiers (or lack thereof), I'm being a little cheeky, but I'm referring to the rollout of its multi-gigabit options. When we last reviewed Metronet, it offered no speed tiers above one gig. Now, it's unveiling a 2-gigabit option for customers across its footprint.

While Metronet's monthly pricing is fair, it also includes some customer-friendly approaches that not all ISPs embrace, including no term agreements (or the harsh penalty fees that come with them). Let's examine the Metronet costs a bit more to better grasp what you'll be paying.

No router rental charge, but whole-home Wi-Fi is extra.

Metronet doesn't charge an additional equipment fee: it includes a wireless router in your monthly cost. While that's not unique for a fiber provider (AT&T, Frontier and
Google Fiber don't charge for their router rentals), it's also not a given (CenturyLink and Ziply Fiber charge for their equipment leases), so that's nice to see.

If your household needs additional help with Wi-Fi, Metronet offers a wireless extender rental (what it calls its WholeHome WiFi) for an additional $10 a month. It's not a prerequisite, so not all homes will need to add this cost, but you should be aware of it nonetheless.

Unlimited data, so no overage penalties

Like many fiber providers, Metronet does not feature data caps on any of its plans. That means you don't have to worry about a throttled connection with slower speeds once you hit a certain threshold. It also means you don't have to fear any looming overage charges if you exceed a data cap. Again, that's not uncommon among fiber providers. However, it's still worth calling out, especially since the Metronet coverage map includes areas covered by cable and satellite internet providers, many of whom enforce monthly data limits.

Installation fees are lower than most

Almost all ISPs charge an installation fee when you first sign up for internet service, so it's no surprise to find that here. However, usually, that charge ranges between $50 and $99, depending on the provider. Metronet is on the low end of the scale as it charges a $25 installation fee upon signing up for service. It deserves kudos for keeping that fee lower than what most other ISPs will bill for the same service. That said, let's talk about an unavoidable charge we don't often see...

The give and take of the Tech Assure Program fee

The one part of Metronet service that is outside the norm among ISPs is what it calls a "Tech Assure Program fee." Here's what it is: It's a mandatory monthly charge of $12 on top of your regular monthly rate. Metronet says on its website, "the Tech Assure Program fee covers all service calls, technician visits, equipment repair and service or repair of any Metronet-owned equipment." In other words, it's essentially ISP insurance that covers the customer for any issues that might arise.

That's fine and all -- but it adds $144 a year to your internet bill. That's not insignificant. Sure, I see the value of not worrying about the additional costs of any needed house calls or equipment fixes. But as an internet technology, fiber is the sturdiest and least finicky broadband connection out there, so (fingers crossed) you shouldn't need to constantly worry about your internet. I would prefer to see that be an optional cost for the consumer.

None of the streaming service perks, but a formidable referral program

Lastly, where some ISPs try to lure new subscribers by offering a trial subscription to a streaming service like Disney Plus, HBO Max or Paramount Plus, Metronet gives its customers a chance to earn some significant account credits. Metronet's referral program promotion encourages you to refer friends and family to the service. This means you can earn a $50 account credit for each person you get to sign up using your unique referral link. There is no limit to the number of credits you can earn. This rivals the aggressive referral program we've seen from Nomad Internet.

No ISP emerges unscathed when it comes to customer satisfaction numbers.

The American Customer Satisfaction Index -- which we frequently use to help gauge how providers fare with US subscribers -- notes that the internet industry regularly ranks at the bottom among all tracked categories.
Since Metronet didn't earn an individual ranking score within the ACSI or the J.D. Power US Residential Internet Service Provider Satisfaction Study for 2022 (due to its size), we leaned on the Better Business Bureau. Metronet earned an average score of 1.32 out of 5 points, which initially didn't seem all that great. But it nabbed an A-plus rating, and its numbers were better than the scores of rival providers like Charter Spectrum (1.07), Frontier (1.06), Viasat (1.03) and HughesNet (1.02). Relatively speaking, it did OK there.

Metronet also did well on the most recent Ookla speed test reports. Per Ookla, Metronet crossed the finish line as the fastest ISP in two states: Iowa and Kentucky. It was also the fastest ISP for the metro area of Lexington, Kentucky.

Here's the bottom line on Metronet:
You can't really go wrong with an FTTH connection. Its reliability and the symmetrical speeds it offers are currently unparalleled in broadband. Metronet's commitment to building 100% fiber-optic networks is both admirable and forward-looking (or future-proof, as they say). Its plan pricing is quite good, especially considering its coverage map plays in areas where cable and satellite services have previously reigned. While I'd love to see the Tech Assure Program fee become an optional charge rather than a mandatory one, I give Metronet props for skipping some of the other additional charges -- like the equipment rental -- that other ISPs tend to tack onto the monthly bill. It should be near the top of your list if you fall under the Metronet coverage map.
METRONET

ENGINEERING

Plan Review

Construction Projects

Sidewalk Repair Program

Soil Erosion & Storm Water

Working in the Right of Way

NPDES Phase II

Engineering Team

IETRONET TO BEGIN CONSTRUCTION OF CITYWIDE FIBER-OPTIC NETWORK

2022 and into 2023, Metronet plans to begin construction to bring fiber optic internet, TV and telephone service to City of Kentwood residents and businesses.

The telecommunication services company will install a citywide fiber-optic network either underground or on existing utility poles over the next several months. Residents will be made aware of installation activity and its impact in their area prior to construction through a series of communications from Metronet. This will include:

- A letter letting residents know that they will be coming to their area in the next 30-45 days and what to expect.
- A construction postcard, notifying the resident of construction in the area.
- An easement flyer notifying residents that they may need to enter onto private property to get to the easement.
- A ground utilities flyer, which encourages residents to let Metronet know of any underground utilities in their yards so they can avoid damaging those in digging.

https://kentwood.us/city_services/city_departments/engineering/metronet.php
Residents can also find out when Metronet is coming to their neighborhood by checking out the interactive map at [construction.metronetinc.com](http://construction.metronetinc.com). The map represents Metronet's first set of planned construction areas and additional planned construction areas will be added on an ongoing basis.

**NY QUESTIONS OR CONCERNS SHOULD BE DIRECTED TO METRONET:**

- Metronet Customer Care Line: 877.386.3876
- Online Questions/Complaints: [metronetinc.com](http://metronetinc.com)

**REQUENTLY ASKED QUESTIONS**

I've received information from Metronet. Who are they?

Over the next several months, the company will install a citywide fiber-optic network either underground or on existing utility poles. This will provide Kentwood residents and businesses with an additional choice for internet, television and telephone services.

Metronet has a website dedicated to addressing any questions or concerns residents may have about the construction process. Individuals can also call 877.386.3876.

**Who are these people in my yard? Are they allowed to be there?**

Yes. Metronet is obtaining the necessary permits to build out their network. Just like other utility companies, Metronet has the right to access the City's right of way, which extends across streets from sidewalk to sidewalk, and easement areas, typically located along the street, the sidewalk, the rear lot line or between two lots.

Utility companies use easements to construct and maintain overhead and underground lines. Metronet crews have legal access to these areas to install their fiber bales, in addition to equipment such as boxes buried at ground level, typically placing them in a central location utilized by multiple utility providers. If your easement within a fenced area of your property, Metronet will need access to this area as well.

For more information about easements and what you can expect during construction, visit [construction.metronetinc.com/cct/constructionProcess](http://construction.metronetinc.com/cct/constructionProcess). If you have questions or concerns, call Metronet's customer care line at 877.386.3876.

**What if my lawn, fence, etc. is damaged during construction?**

The construction phase of this project is temporary and Metronet crews do their best to minimize the impact to property; however, technicians need to hang fiber-optic cables on utility poles or run them underground to extend service to subscribing residents.

Metronet has a website dedicated to addressing any questions or concerns residents may have about construction. Visit [construction.metronetinc.com/cct/askQuestions](http://construction.metronetinc.com/cct/askQuestions) to submit your question or concern. Residents can also call 877.386.3876.

Metronet answers all inquiries and addresses any concerns within 24 hours (one business day M-F) and repairs any damage occurring during the construction of their network.

**Can I move the flags?**

Please do not remove flags. Metronet is legally required to have utilities locate their underground transmission line, such as gas, water and electric lines prior to construction. The flags show where the existing utilities are, helping Metronet crews avoid these areas.

These colorful flags or temporary landscape-safe spray paint appear in your yard, or along the street, construction should begin within a week. Once construction complete, the flags will be removed. Weather permitting, Metronet will rake, seed and straw your lawn in the areas where digging occurs.

If a sprinkler system, dog fence, sump pump line or other underground item. What do I need to do to make sure these items are marked and avoided during construction?

[https://kentwood.us/city_services/city_departments/engineering/metronet.php](https://kentwood.us/city_services/city_departments/engineering/metronet.php)
It is very important to notify us of these items. Metronet will provide flags to you to mark these items, or you can choose to use landscape-safe spray paint (not provided by Metronet.) You may also report these items to us by visiting construction.metronetinc.com/cct/askQuestions.

How long will Metronet be doing work?

Metronet workers may be in your yard for 30 minutes up to one day. If other utilities are overhead, Metronet will install the fiber optic cables on existing poles. If utilities are underground, the company will bury the network in those same areas. Before doing underground work, Metronet will have the other utility companies cate their transmission lines and will temporarily move any obstacles within the utility easement.

What's a utility easement?

Utility easements are located on most properties and are generally designated by city ordinance to be accessible to utilities, such as gas, water, electric and cable providers in most cases. Metronet will locate its fiber-optic network in these utility easements.

Metronet's construction website contains a wealth of information about what to expect during construction, including a video explaining utility easements. Visit construction.metronetinc.com/cct/constructionProcess to view the video and read additional information regarding construction.
February 15, 2023
To: Mayor and City Council Members
From: Craig Bessinger, City Manager
Re: Calendar of Meetings and Events

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<th>Day</th>
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<tr>
<td>Feb 20</td>
<td>Monday</td>
<td>7:00 PM</td>
<td>City Council, City Hall</td>
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<td>Feb 23</td>
<td>Thursday</td>
<td>5:30 PM</td>
<td>NORA, ESC</td>
</tr>
<tr>
<td>Feb 28</td>
<td>Tuesday</td>
<td>7:30 AM</td>
<td>Chamber Tuesday Forum</td>
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<tr>
<td>Feb 28</td>
<td>Tuesday</td>
<td>1:00 PM</td>
<td>Chamber Tuesday Forum Workshop</td>
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<tr>
<td>Mar 2</td>
<td>Thursday</td>
<td>1:30 PM</td>
<td>MPO</td>
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<tr>
<td>Mar 2</td>
<td>Thursday</td>
<td>7:00 PM</td>
<td>Planning Commission, City Hall</td>
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<tr>
<td>Mar 6</td>
<td>Monday</td>
<td>7:00 PM</td>
<td>City Council, City Hall</td>
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<tr>
<td>Mar 7</td>
<td>Tuesday</td>
<td></td>
<td>BOR, Organizational Mtg, no appeals</td>
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<tr>
<td>Mar 9</td>
<td>Thursday</td>
<td>7:00 PM</td>
<td>Zoning Board of Appeals, City Hall</td>
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<tr>
<td>Mar 13</td>
<td>Monday</td>
<td>2:00-4:30, 7-9PM, Board of Review, City Hall</td>
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<tr>
<td>Mar 14</td>
<td>Tuesday</td>
<td>2:00-4:30, 6:30-8:30PM BOR, City Hall</td>
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<tr>
<td>Mar 16</td>
<td>Thursday</td>
<td>6:00 PM</td>
<td>Recreation Commission, City Hall</td>
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<tr>
<td>Mar 20</td>
<td>Monday</td>
<td>7:00 PM</td>
<td>City Council, City Hall</td>
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<tr>
<td>Mar 21</td>
<td>Tuesday</td>
<td>7:15 AM</td>
<td>Tuesday Forum</td>
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<tr>
<td>Mar 21</td>
<td>Tuesday</td>
<td>6:30 PM</td>
<td>KLH, City Hall</td>
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<tr>
<td>Mar 22</td>
<td>Wednesday</td>
<td>4:30 PM</td>
<td>Harbor Transit, Spring Lake Township</td>
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<tr>
<td>April 6</td>
<td>Thursday</td>
<td>1:30 PM</td>
<td>MPO</td>
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<tr>
<td>April 6</td>
<td>Thursday</td>
<td>7:00 PM</td>
<td>Planning Commission, City Hall</td>
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<tr>
<td>April 7</td>
<td>Friday</td>
<td>Noon</td>
<td>Good Friday, Close at noon.</td>
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<tr>
<td>April 12</td>
<td>Thursday</td>
<td>7:00 PM</td>
<td>Roosevelt Ridge Condo Assoc., CH</td>
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<tr>
<td>April 13</td>
<td>Thursday</td>
<td>7:00 PM</td>
<td>Zoning Board of Appeals, City Hall</td>
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<tr>
<td>April 17</td>
<td>Monday</td>
<td>7:00 PM</td>
<td>City Council, City Hall</td>
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<tr>
<td>April 18</td>
<td>Tuesday</td>
<td>6:30 PM</td>
<td>KLH, City Hall</td>
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<tr>
<td>April 20</td>
<td>Thursday</td>
<td>6:00 PM</td>
<td>Recreation Commission, City Hall</td>
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</table>
The meeting was called to order at 5:34 p.m. in Program Room A by President Brooks.

Board members present: Belter, Brooks, DeWitt, Menerick, Rusco
Board absent: DeYoung, Lannon, Longstreet

Library staff present: John Martin, Marianne Case, LDL Executive Director Ellen Peters via phone

Members of the public present: Emily Greene, City of GH, Nancy Collins, Allison Boyer, Kerry Fitzgerald

APPROVAL OF AGENDA

22-70 Motion by Menerick, seconded by Rusco, to approve the Agenda, revised to move “Consideration of motion to go into closed session” from 7C to 9F. The motion was carried 5-0.

Discussion: Belter asked that the agenda be amended to move item C under New Business to after the Director’s Report.

APPROVAL OF CONSENT AGENDA

A. Approve the November 1, 2022 meeting minutes
B. Approve the October 2022 invoice payments in the amount of $211,017.11
C. Approve the November 2022 invoice payments in the amount of $192,770.75

22-71 Motion to approve the agenda. Motion by Belter, seconded by Menerick. The motion was carried 5-0.

PUBLIC COMMENT
Nancy Collins: three comments:
1. She thanked the board and staff for having the agenda online.
2. Would like to have the full board packet available for the public online
3. She asked that we do not amend the Bylaws (agenda section) eliminating any public comment prior to a vote on motion items

TRUSTEE COMMENT
None

UNFINISHED BUSINESS

22-72 Motion by Rusco, seconded by Belter, to approve the revisions to the Library By-Laws. The motion was carried 5-0.

Discussion:
Menerick asked that Brooks explain the reason for the change in the by-laws:
Brooks: updated the bylaws to show Executive Director instead of Director
Moved approval of the previous meeting minutes to under consent agenda – so eliminated that as an agenda item
Finally, removed the item for public comment prior to each board vote on a motion.
Brooks explained the reasoning for the changes.
Penni Dewitt commented on the changes in comparison to what Ottawa County has.

NEW BUSINESS

22-73 Motion by Menerick, seconded by Belter, to accept the Fiscal year 2021-22 audit. The motion was carried 5-0.
   Discussion:
   Martin reviewed the comments of the auditor. Martin recognized Emily Greene, City of GH, for her assistance with the audit. Emily Greene will send the audit results to the Department of Treasury.

22-74 Motion by Belter, seconded by Menerick, to approve an updated bank account authorized signers list, removing John Martin and approving the attached authorized signers. The motion carried 5-0.
   Discussion: explained the changes.
   Added Ellen Peters, as well as the finance director and the city treasurer for the City of Grand Haven.

TREASURER’S REPORT
   A. General Fund Financial Report as of June 30, 2022
   B. General Fund Financial Report as of October 31, 2022
   C. Maintenance Fund Financial Report as of October 31, 2022
   D. Debt Service Fund Financial Report as of October 31, 2022
   E. Bank Account Report as of October 31, 2022

   The reports were reviewed by Emily Greene, City of Grand Haven Finance Department. The City is providing contracted financial services to the LDL. Greene updated the board on how the process is going at the city. Dominion is currently doing payroll through December 31, 2022. Dominion is to process the W2s. The City will run 2 tests to make sure everything is up and running for the payroll prior to Dominion ending that service to the LDL Marianne Case will get training on the new format and the transition to the new payroll service.
   City staff are monitoring and will make sure that Dominion will follow thru on what they are to do.

COMMITTEE REPORTS
   A. Building and Grounds Committee
      No report.

   B. Executive Committee
      Minutes from the November 29, 2022 meeting attached.
      Discussed canceling or keeping the December 27 exec committee meeting.
      It was decided to move the meeting to 2 p.m. on December 27.

   C. Finance:
      Minutes of the December 6, 2022 committee meeting attached.
      Menerick discussed the defined contribution plan, defined benefit program.
      Ellen Peters, LDL Exec Director: that will be a discussion item during negotiations.
      Discussion regarding MERS. Emily Greene discussed what the city did. Existing employees had a choice, new hires after July 2022 did not have an option.
      DeWitt: is this just full time employees? She also talked about the county changing plans; wondering if this would impact finding employees.
      Peters: need to look at the long-term financial impact to the LDL.
      Financial expert should look at this for the long term.
      DeWitt: there are no retirement advantages to employees to stay.
      Peters: have someone do a financial analysis of the long term ramification of this and the changes.

Board of Trustees, 12-13-2022
Defined benefit is more difficult for governmental units to continue with.
It was suggested that we have MERS come in and review things again. A MERS presentation will educate
the board, staff and employees on the plan and the options and future outlook.
Greene said that the City had the discussion, talked to city employees so they knew the options available
was helpful.

D. Policy Committee
No report.

E. Personnel Committee
No report. The Personnel Committee will meet with the Executive Director to discuss the reinstatement of
the position of Assistant Director. Meeting set for January 3, 2023 at 4:30 p.m.

22-75 Motion by Rusco, seconded by Menerick, to go into Closed Session under Section 8(c) of the Michigan Open
Meetings Act to discuss negotiation strategy for a collective bargaining agreement. Motion carried 5-0.

Belter - y
Brooks - y
DeWitt - y
DeYoung – absent
Lannon - absent
Longstreet - absent
Menerick – y
Rusco - y

22-76 Motion by Belter, seconded by DeWitt, to come out of closed session. Motion carried 5-0.
The board came out of closed session at 6:50 p.m.

EXECUTIVE DIRECTOR’S REPORT
Peters highlighted the program attendance which has increased considerably, as well as holiday
decorations and new art in the lobby gallery.

PRESIDENT’S REPORT
Brooks commented that we ended the year in a forward looking manner, he is glad to have Ellen Peters on
board, and he thanked John Martin for coming back and filling in as Interim Director.

Belter noted that Marc Longstreet is not presently on any committees. Burton said they could talk to Marc.

PUBLIC COMMENT
None

TRUSTEE COMMENT
Rusco said that friend asked her if the staff reads the suggestion box ideas. The issue was in regards to
street cleaning and parking on Columbus. Martin replied that this is a City street cleaning issue.

Menerick expressed three concerns:
1. She asked if the trustees would approve her writing a grant to seek funding to make up for the loss of
revenue due to the issue with the Port Sheldon Consumers Power plant. She would look at the amount
of money we are not getting from Consumers Power, show our hardship, and write a grant to the
GHACF. There was no action on this suggestion.
2. She asked where are we with naturalization ceremonies since staff declined due to staffing issues/workload and we were not able to hold one in September. Menerick would like us to send a letter to the US immigration and naturalization services indicating that we are interested and available to host naturalization ceremonies.

3. The West Michigan Piano and Voice teachers held a piano and voice students concert at the Spring Lake District Library on December 10. Menerick would like the LDL to be open to these types of programs. Menerick also commented on the TriCities Garden Club moving their annual floral design show from the GH Community Center to the SLDL due to the associated costs. Peters will look into the meeting room usage.

NEXT REGULAR MEETINGS
A. January 10, 2023—5:30 p.m., LDL Program Room A
   DeWitt will be absent for the January meeting.
B. February 14, 2023—5:30 p.m., LDL Program Room A

COMMITTEE MEETINGS
A. Executive Committee: December 27, 2022—2:00 p.m.
B. Personnel Committee: January 3, 2023—4:30 p.m.

22-77 Motion by Belter, seconded by Dewitt, to adjourn the meeting at 7:20 p.m. The motion was carried 5-0.

Mary Jane Belter
Secretary
Mary Jane Belter

Burton Brooks
President
Burton Brooks

Board of Trustees, 12-13-2022